

CHESTFIELD PARISH COUNCIL
MINUTES OF THE MEETING HELD AT 7.30PM ON 09 March 2020

Present: Parish Cllr Steve Bailey (Chairman)
Parish Cllr Chris Brealy (Vice Chairman)
Parish Cllr Chris Ellis
Parish Cllr David Fitzpatrick
Parish Cllr Bob Todd
Parish Cllr Tricia Chapman
Amanda Sparkes, Clerk to the Council
CCC Cllr Ben Fitter-Harding (for part of the meeting)
CCC Cllr Pat Todd
PCSO Jack Roy, Kent Police (for part of the meeting)
PCSO Bethany Hahner, Kent Police (for part of the meeting)
Five residents (four for part of the meeting.)

115. Chairman's Welcome

Cllr Bailey welcomed everyone to the meeting. Apologies for absence were received and accepted from Parish Cllr Anne Loder (hospital appointment), Parish Cllr Pat Gibson (unwell), Parish Cllr Lorraine East (unwell), KCC Councillor Robert Thomas and CCC Councillor Cllr Ben Fitter-Harding.

116. Members' Interests

Cllr Chapman declared an interest in the Grasmere Pasture development due to the proximity of her home.

Cllr Brealy declared an interest in the grant request from the History Society as he is their Treasurer. Cllr Brealy has also changed home address and the Clerk has given him a Declaration of Interests form to complete and return to the monitoring officer at Canterbury City Council (CCC).

Cllr Ellis declared an interest in the grant request from the History Society as he is their Chairman.

117. Minutes of the meeting held on 13 January 2020

All Cllrs were happy that the Minutes be accepted as a true record of the meeting and the Chairman duly signed them at the meeting.

118. UPDATES on now Closed Actions since the last meeting:

- **CCC's litter bin and dog bin review** – There is still no response yet to the request for the parish council to pay for a new provision in the Birkdale Close area subject to CCC agreeing to add to the emptying schedule. The Clerk advised that there is a new officer in post and the audit/requests from all parishes are to be considered shortly.
- **Whitstable Improvement Trust information board on Chestfield Road** – The Whitstable Improvement Trust (WIT) information board by the two shops in Chestfield Road is in very poor condition and the WIT Trustees have been given for its improvement. One side will be used by The Rotary Club, subject to their artwork being approved by the trustees, and the other side for use by the parish council, although WIT would like one heritage item incorporated onto the parish council side. The parish council may want to have 'their side' as a boundary map of Chestfield, or a conservation area map of Chestfield, or a Public Rights of Way map or a combination of two along with the WIT artwork. Cllr Todd and the Clerk will measure up and see what may be progressed.
NOTED also that the trustees have given approval for the frame to be sanded down and repainted. Cllr Todd and Cllr Brealy have offered to do this but not until better weather now.
- **Quiz** – NOTED the date for another Community Quiz will be Saturday 10 October 2020.
- **Christmas Art outreach session for families** – a session for making Christmas decorations was held on 23 November 2019, funded by a £250 grant from Canterbury City Councillor Pat Todd. The next Quiz will raise funds in order to run another Art Outreach session and ExpressionArts have been booked to run another session at the cricket club on Saturday 23 November 2020. The cricket club will again offer their venue for both the quiz and the outreach session free of charge.

- **Litter Pick** – The Chairman advised that 25 volunteers attended the event on 08 March 2020, and it had been successful. Another one will be organised for September 2020.
Cllr Bailey explained that several of the little silver canisters were collected. These contain nitrous oxide and can cause brain damage if mis-used. Cllr Bailey explained that he will do a magazine article and also share this with the local newspaper.
PCSO Jack Roy advised that if anyone sees anyone taking the gas to call 101 and advise of the location – the PCSOs will then target known areas for their patrols.
Cllr Brealy advised that he has learned that there is a resident who volunteers to clean Molehill Road of litter. He will give their details to the Clerk so that they may be invited to the next thank you buffet(s).
- **New website host**
NOTED that KCC Cantium has been appointed as the new parish council's website host at £995 for the first year and £675 for the subsequent years (based on a 3-year contract) and the Clerk is dealing with the update and migration which is anticipated for June or July 2020.
- **UPDATE re implementation of dedicated Parish Councillor emails**
The initialled trialled hosting company has now been abandoned and the contract cancelled. However the Clerk has made enquiries with Cantium and they will provide nine generic cllr emails at no extra cost in the package, although these cannot be provided until later in the year when migration takes place.
- **Play park car park**
NOTED that Kent Highways have now undertaken improvements to the car park at the Chestfield Road play area with repairs to vehicle made ruts.
- **UPDATE re noticeboard damage and graffiti and CCTV signage etc**
Cllr Bailey advised that the Primrose Way noticeboard has now been repaired and the glass panels replaced with Perspex instead.
Since the last meeting ICO guidance on domestic CCTV was researched and circulated. There are barriers to its use covering public footpaths. The parish councillors therefore resolved to abandon that idea at present.
Since the last meeting the Clerk emailed the CCC Safety Unit and Environmental officer to ask if they would supply another CCTV sign as per that provided by the for the bus shelter on Chestfield Road. However the Environmental officer has now explained that after talking to the manager in charge of CCTV at CCC that the practice is to not put up CCTV signs in areas where there is no CCTV in place. This is because it has the potential to undermine the integrity of their CCTV provision. This situation is different to signs being put up where CCTV is being intermittently used, such as at fly tipping hot spot.
The officer has asked that the CCTV sign on the bus shelter therefore be taken down. .

119. Adjournment of the meeting

A resident present thanked the parish council for the recent surface improvements to the rights of way footpaths, which are especially welcomed in the recent bad weather. She said that she knew the improvements have also been appreciated by some residents with walking difficulties. She also commented that the litter pick held on 08 March 2020 had been wonderfully well organised. Cllr Bailey thanked her for her comments and also recorded thanks to CCC for providing the kit. The meeting continued.

120. PCSOs report

PCSO Jack Roy introduced the new PCSO for the Chestfield area, Bethany Hahner. He explained that the PCSOs role has changed and they are now going to more coffee mornings, doing more patrolling and doing more in the community.

PCSO Bethany Hahner advised that the majority of calls in February 2020 were about young people on bmx bikes doing acrobatics in the roads and swearing and spitting at people in various locations in Chestfield. The Youth Engagement Officer has gone into local schools, identified some of the young people, and also spoken to parents.

PCSO Jack Roy explained that if people see the young people doing tricks in the road or swearing incidents to please ring the Police on 999.

Cllr Bailey advised that there had been an alarm going off at night on one of the units on the John Wilson Industrial Estate. He called the Police at midnight who told him to call a CCC number which he did, only to be told after a 23 minute wait on hold, that he should call the Police! PCSO Jack Roy commented that there have been break-ins recently on the estate which was probably the cause of the alarm trigger.

Cllr Bailey thanked both PCSOs for attending and welcomed Bethany to the village.

121. CCC Cllr Ben Fitter-Harding report

Canterbury City Council Cllr Ben Fitter-Harding explained that he had attended a meeting with Kent Highways Service, Cllr Pat Todd, the Clerk, KCC Cllr Robert Thomas and residents of Grasmere Road. Residents had complained about the uneven and unsightly surface of a section of adopted highway. After discussion Kent Highways agreed to strip off and completely resurface a 150m section of this road from the bridge to the junction with Old Fold/Woodvale Avenue, rather than patch fill the uneven bits. CCC Cllr Fitter-Harding commented that this was a real result and although there are other concrete roads in the village these will not be looked at yet.

CCC Cllr Fitter-Harding explained that the CCC Head of Planning is keeping him up to date on the Grasmere Pasture application.

CCC Cllr Fitter-Harding advised that CCC has passed its budget which includes extra funding for rural parking enforcement and for planning enforcement resource.

122. CCC Cllr Pat Todd report

CCC Cllr Todd advised that he had nothing else to add that was pertinent to Chestfield.

123. Kent County Councillor report

KCC Cllr Robert Thomas had given apologies for the meeting but also provided the following report: "There is the upcoming Temporary Road Closure – Thornden Wood Road, Radfall Road & Hackington Road, Chestfield – 24th March 2020

The city council has received ~£1m as part of a cross district project to help with homelessness. The challenge is a big one and we do far more than some other councils and I believe our approach to date has been the right one even if it means we are approached by people coming from farther afield who do not have a local connection. Some local authorities buy the homeless person a cup of coffee and send them on their way with a one way ticket to the next town (sad but true!).

<https://news.canterbury.gov.uk/news/article/82/1-million-boost-for-rough-sleeper-work>

Further to that CCC agreed to end the East Kent Housing arrangements and will be managing housing in-house once the break up process is complete. This will ensure better oversight of the capital programme expenditure which wasn't been spent as proactively as it should have been to prevent other issues. Additionally the compliance issues around gas safety, lifts, legionella etc will be rigorously checked and issues resolved.

<https://news.canterbury.gov.uk/news/article/85/east-kent-housing-to-be-brought-back-in-house>

In the last term of council we bought former student accommodation in Parham Road and we've been converting it to use it for social housing. The latest update is that the final handovers for the first phase of Parham have been completed. This phase comprises 18 houses and six flats. The second phase of conversion work, which will provide 37 homes, has begun. These are due for completion by the end of this year.

The future of park and ride provision is on hold while we wait for a new design for the slip road is approved and other environmental issues are looked at <https://news.canterbury.gov.uk/news/article/83/council-postpones-park-and-ride-decision>

We are currently consulting on some improvements to St George's Street (the high street) and the future of the market too. <https://news.canterbury.gov.uk/consultation-item?id=1&r=7>

In terms of planning you may recall we are embarking on the next update of the Local Plan. Now the wider community are asked to get involved with their suggestions for what areas should be developed in the call for sites <https://www.canterbury.gov.uk/callforsites>

Updates on the existing major sites can be seen

at https://www.canterbury.gov.uk/info/20014/planning_and_building/306/major_developments

I won't mention the dreaded B-word but there's a good initiative to help business prepare for post transition arrangements being overseen by the South East Local Enterprise Partnership. Local businesses may wish to visit <https://ready2020.co.uk/>. or southeastbusiness.org.uk/ready-2020

There is also a consultation on a planning document (supplementary design guide) for shop fronts <https://news.canterbury.gov.uk/consultation-item?id=1&r=5>

There's an upcoming conference to assist parents with help prevent abuse

<https://news.canterbury.gov.uk/news/article/86/conference-to-tackle-every-parents-worst-nightmare>

In terms of the environment there's a nice little story about Bird Wise East Kent

too <https://news.canterbury.gov.uk/news/article/80/looking-after-our-visiting-feathered-friends>

We've also been doing our best to target the graffiti taggers. Some updates including some of the culprits caught can be read at <https://spark.adobe.com/page/2CSmXXhqz4dDR/>

There's also a scheme for solar panels which residents might be interested

in <https://news.canterbury.gov.uk/news/article/87/solar-panels-scheme-set-to-slash-energy-bills>

124. Planning

Current planning matters and planning applications are contained in Appendix 2 of Cllrs meeting paperwork - that had been previously circulated to all cllrs. Decisions reached and latest information is now attached as an appendix to these minutes.

CCC review of the Canterbury District Local Plan.

CCC is reviewing the CDLP which will provide a vision for the District to 2040.

CCC has invited all parish councils in the district to individual sessions to talk about the Local Plan review and aspirations for their Parish and the District over the next 20 years.

Cllr Bailey, Cllr Brealy and Cllr Todd will attend a workshop on 11 March 2020 at the CCC offices.

Canterbury District Call for Sites 2020 - Alongside the work on the next Local Plan, CCC has launched a 'Call for Sites' to gather information about potential sites to see if they could be earmarked in the next Local Plan. Have you ever seen a piece of land and thought it would be a great place for homes or offices or other uses, such as community facilities or open space? Now is the time to tell CCC about it. The Call for Sites is open to everyone including parish councils to take part.

CCC will need sites for a wide range of uses and invite people to submit sites for not only housing and employment but for community facilities, open space and wildlife habitats as well.

The Call for Sites runs until 30 June 2020. Find out more at www.canterbury.gov.uk/callforsites

Grasmere Pasture CA/17/00469/OUT - Grasmere Gardens, Land South of The Ridgeway, Chestfield - Outline application for a mixed use development of up to 300 residential dwellings and 3,500 sqm of employment floorspace

i) Double yellow lines proposal along Reeves Way

There is no update yet on the double yellow lines proposal.

ii) S106 contribution for the CW40 bridleway upgrade

The parish council had questions in respect of the detail of the improvement works to The Ridgeway bridleway CW40. The use of bridleway CW40 will increase considerably as a result of the development. KCC PROW team asked for surface improvements to CW40 and £44,000 has been secured through S.106 and this will be given to KCC (Public Right of a Way), who will be responsible for carrying out works.

The parish council asked if the improvement would be just along the development site boundary of CW40 - or also the section of The Ridgeway to Chestfield Road. This is an important distinction as Stagecoach will not directly service inside the new development and

residents will have to walk to Chestfield Road and use CW40 as the route to the nearest bus stops.

The KCC officer has checked the back history of this and advised that the s106 funding is to resurface CW40 for 380m along the boundary of the development, to an agreed Bridleway surface (approved by KCC PROW). KCC PROW would not be carrying out any improvement works on The Ridgeway, as this is a private road which they do not maintain. The officer commented that an approved Bridleway surface will be for all users, pedestrian, cycle and equestrian, so for pushchairs, mobility users etc., and it will be appropriate.

The parish council would have welcomed a surface improvement (subject to The Ridgeway householders agreement) for surface improvements to extend outside of the development site and all along CW40 to where it meets Chestfield Road – with perhaps a narrow tarmacked strip/path along one side to allow better movement by pushchairs / wheelchairs.

iii) Soil investigations

NOTED that soil investigation work commenced in w/c 24 February 2020 with an anticipated duration of two weeks.

iv) Heavy plant and the emergency access

The Clerk had already dealt with Richmond Road residents querying Kitewood's right to access the emergency access off Richmond Road for the soil testing. They confirmed to the Clerk they are using it with authority. A resident further questioned the authority of the access and the timescale for the preparation and upgrade of the access over Reeves Way – the proper access going forward for the build in due course. The Clerk will ask Kitewood about when they will establish the proper access.

The soil work has involved heavy machinery going over the emergency access. Residents are concerned about heavy plant using the wrong access and asked that the Clerk also ask Kitewood to ensure and establish with their future contractors that they use the correct route.

v) Residents request for additional signage on The Ridgeway

The Clerk explained that she has been contacted by residents asking for more clear signage to stop vehicles trying to access the Grasmere Pasture site. Residents suggest signage at the junction with Chestfield Road, and also for a new sign just as The Ridgeway becomes gravel (just past the Nursing Home) to reinforce to drivers that it is a dead end and that there is no access other than to the four properties beyond, and that it is a bridleway, not a roadway. Use by heavy vehicles will deteriorate the bridleway, which is not maintained at KCC expense.

The Clerk will contact Kitewood about this.

vi) Developer contributions for NHS

The Clerk was contacted by the GMS Manager of the Chestfield Medical Centre who explained that the practice is poised to embark on an extension of the Chestfield Medical Centre in order to meet increasing and unprecedented patient demand. He asked questions about the developer contributions of the Grasmere Pasture development. The Clerk confirmed that there is a contribution of £252,720 in the signed Section 106 Agreement. Canterbury City Council work with the Coastal Commissioning Group (CCG) through the Canterbury District Local Plan process and planning applications with reference to medical centre extensions/new premises, etc. The developer contribution has got to be proportionate to the development as mitigation to provide capacity in surgeries. CCC gives the money to the CCG.

The S106 for Grasmere Pasture does state that the £252,720 is for an extension to the Chestfield Medical Centre. And The Heads of Terms state the developer should make staged payments on occupation of 140th dwelling, 244th dwelling and 300th dwelling. As the building won't start until the end of this year there will be some time elapsing before these staged dates arise. (If the money is not spent within 5 years it goes back to the developer.) The CCG will decide where to spend the money. The Clerk advised that Dr Ribchester/the partners would need to speak about this to the CCG (it is not for either the parish council not Canterbury City Council to speak to the CCG about its allocation.) Chestfield Parish Council's view is that it would prefer an extension to the Chestfield Medical Centre rather

than the money being spent at Estuary View for example or elsewhere – as residents of the new Grasmere Pasture development would be able to walk to Chestfield's practice.

125. Archives Project

Cllr Ellis advised that copies of documents and maps are now being studied by the History Society and that he intends to visit the Archives Centre again in April. The History Society members have been doing interviews with elderly residents who have lived in the village for several years.

126. Financial matters

RECEIVED the bank statement and bank reconciliation for January 2020 and February 2020 and RESOLVED the signature of a councillor other than the Chairman thereon;
NOTED that the proceeds from the Community Quiz held on 25 January 2020 raised £367 for Chestfield Cricket Club (the money was left directly with them on the night.)

Cllr Ben Fitter-Harding grant

NOTED that CCC Cllr Fitter-Harding kindly offered the parish council a grant from his Members allowance of £750 towards the new website hosting fee. The Clerk completed the online application form on 29 January 2020 (Reference 250652) and the payment has now been made by bank transfer.

Internal Audit

NOTED that the latest quarterly internal audit was undertaken on 16 January 2020 and the Internal Auditor's report from that visit has been received and circulated. There are no areas of concern.

New laptop and software for the Clerk

Cllr Chapman proposed and Cllr Brealy seconded and all councillors indicated with a show of hands that authority be given to the Clerk to purchase a new work laptop and necessary business software etc as a replacement to the old laptop that is now five years old and reaching the end of its life. The Clerk will keep the old laptop at present but sell the one held prior to that after first wiping it of information.

Vinyl film panels to combat Graffiti on bus shelter

As reported to the January 2020 parish council meeting, the CCC Environmental officer has suggested that the parish council may like to consider sticking on vinyl film panels with bright designs to both protect the bus shelter at the Maydowns Road end of Chestfield Road, in order to make any further graffiti easier to clean off the film, and also hectic designs tends to deter graffiti taggers altogether. The councillors felt this was a very good idea and asked the Clerk to research options and prices. These were discussed and it was agreed to put coloured panels on both sides of the two end panels using graphics of the Radfall Road mural so that image copyright costs may be avoided. The back panel will remain as it is.

127. Authorisation of Accounts

The Clerk presented finance sheets detailing the cheque payments totalling £4,747.86 and an additional sheet totalling £3,299.76 for March payments. These were signed by the Chairman.

128. Grant application from the History Society

A Grant application has been received from residents, The History Society, and colleagues in Education, of £800. The grant is to cover printing costs of booklets and follow through work around the project to record the life experiences of local people, both young and old – with an outcome of historical information to be held in both the Swalecliffe and Whitstable libraries. Cllr Ellis and Cllr Brealy spoke to this item but did not vote as they had an interest.

Cllr Ellis confirmed that the project will be distributed through local organisations, so the bulk of people taking part should have a local connection.

Cllr Todd commented that 80% of the total project costs were being sought and questioned whether the parish council usually gave such a high percentage. Cllr Bailey confirmed there have been examples like that in the past. He also commented that he appreciated that the project involved lots of volunteers, and like the parish councillors, all the volunteers work hard, and are valued.

Cllr Bailey commented that the parish council does a lot for young people, and there is also a need to do something for older people. Cllr Chapman commented that it is right to support older people.

The Clerk commented that the project scope does meet the wider health and well being agenda. Cllr Bailey explained that there would need to be a review if any further amounts were requested. Cllr Chapman proposed and Cllr Fitzpatrick seconded and Cllr Todd and Cllr Bailey were in favour of giving the grant sought. Under GDPR regulations there is a need to obtain explicit permission from people taking part in order to use their personal data and to take measures to store their information securely. The Clerk will help Cllr Ellis develop a template for this purpose.

A cheque for £800 was written out at the meeting.

129. Clerk's Report

This was circulated prior to the meeting; most items are incorporated elsewhere in these Minutes.

CONSIDERED the invitation for the Lord Lieutenant of Kent's Civic Service 2020 being held at Canterbury Cathedral on Tuesday 17th March 2020 commencing at 11.00 am. Cllr Brealy offered to attend.

Canterbury City Council Corporate Plan consultation

CCC is consulting on its draft Corporate Plan for the next two years. The Corporate Plan is one of the council's key strategic documents and is developed so councillors can set the agenda and priorities for the council. It is used by council officers to help them focus their energies and increasingly-limited resources, implement agreed priorities and formulate future policy. It also helps them shape the way services are delivered. Read the draft plan at

<https://news.canterbury.gov.uk/downloads/download/2/draft-corporate-plan-2020---2022>

The draft plan for 2020 to 2022 proposes four priorities:

- Priority One: We will take a leading role in tackling climate change across the district
- Priority Two: We will deliver our services effectively and efficiently ensuring we do all we can to get them right the first time
- Priority Three: We will help to increase prosperity throughout the district in as sustainable a way as we can
- Priority Four: We will focus our increasingly scarce resources on meeting the needs of our communities

Give views using the questionnaire at <https://www.snapsurveys.com/wh/s.asp?k=157926863336> by 23 March 2020. All the feedback CCC receives will be reported to councillors before the final Corporate Plan is adopted.

KCC Select Committee on Affordable Housing

On 09 January 2020 the Clerk was advised that KCC issued a press release (<https://kccmediahub.net/kcc-launches-new-select-committee-on-affordable-housing745>) advising that it has launched a Select Committee on Affordable Housing. The select committee will gather information via hearing sessions with relevant witnesses and collect written submissions from experts and interested stakeholders.

The Terms of Reference of the Select Committee are to:

1. Define and put into context affordable housing.
2. Explore KCC's current role in supporting the development of new affordable housing in Kent.
3. Consider additional ways KCC can support the development of affordable housing in Kent.

The following was sent on 24 January 2020 to select.committee@kent.gov.uk as Chestfield Parish Council's comments:

Chestfield Parish Council would like to make the following comments:

1. There is a real shortage of affordable housing, for young people in particular, and this initiative is therefore very much welcomed.
2. It would be good if KCC would consider donating some of their parcels of land for affordable housing in order that build costs could be lowered and the homes then built be truly affordable for rent. Perhaps along the lines of a Rural Exception site and with a local connection criteria built in to them to ensure the same principle of them remaining for affordable rent in perpetuity. Crucially this would give homes at an affordable rent and be for tenants with a Local Connection to the place where they are built (for example that they lived in the village but had to move away as they could

not afford to stay, or now have elderly relatives needing care but they cannot afford to return to be on hand to do so. Please contact the parish council Clerk if you would like the full criteria proposed.)

3. The parish council would also welcome the introduction of the Local Connection Criteria to be applied to the social (NOT open market) housing on significant new developments, to ensure that people with a local connection are able to tenant them before they are offered more district or country-wide.
4. More affordable home provision will ensure that rural areas and villages in particular can become or remain sustainable and invigorated for all generations.

130. Annual Electors' Meeting - Monday 20th April 2020

The Clerk will do the invites and necessary actions for the meeting. She asked all Cllrs for their yearly paragraphs for an update information sheet to be printed for residents. The guest speaker should be a resident retired teacher to talk about his study regarding the educational experiences of older people versus current Year 6 pupils' experiences.

131. Highways

The sign for the turning bay at Fern Close has now been ordered.

132. A Traffic Regulation Order to try and reduce the speed limit along the old Thanet Way

In light of the permission to build 300 homes at Grasmere Pasture and the resulting accumulative traffic increase in the area, the parish council resolved at the November 2019 parish council meeting that the parish council uses its "highways ear marked reserve" of £3,467 to try to progress with Kent Highways a Traffic Regulation Order to reduce the speed limit along the stretch of the old Thanet Way by the Oyster Bed from 60mph to 40mph. The Clerk advised at the last (January 2020) meeting that the Highways Manager confirmed that she has passed the request to colleagues in Scheme Planning and Delivery and also the KCC Development Planning Team to respond. There is no update yet.

133. Highways Improvement Template

Further to a site meeting/drive around undertaken on 3 February 2020 with Kent Highways officers and Cllr Todd and the Clerk, the Clerk has circulated an updated "Highways Improvement Template" to all councillors.

NOTED completed actions / works in progress / and currently abandoned items.

RESOLVED the parish council's current priorities as specified in the template:

- To try and combat the repeat and frequent vehicle collisions with the railings on the train station side of the roundabout by Chestfield train station – Highways officers have agreed to explore the possibility of reflective stickers around the railings. White line markings and hatchings could be done and KHS have drawn up two options. One could cause lane confusion and a switch of lanes for drivers with the double roundabout layout issue. Additionally, this is expensive to put in with Traffic Management, plus markings wear out frequently and so are costly to maintain.
 - To try to progress with Kent Highways a Traffic Regulation Order to reduce the speed limit along the stretch of the old Thanet Way by the Oyster Bed from 60mph to 40mph.
- i) Cllr Bailey proposed and Cllr Chapman seconded and all councillors RESOLVED to proceed with a new street name plate "Chestfield Road" in the highways verge at the junction of Chestfield Road with Molehill Road, now that Kent Highways have given permission.
 - ii) Cllr Bailey proposed and Cllr Chapman seconded and all councillors RESOLVED to replace the Molehill Road streetname plate (outside the telephone exchange) and add the message "Uneven road! Beware Pedestrians!" underneath, now that Kent Highways have given permission.
 - iii) Cllr Brealy proposed and Cllr Chapman seconded and all councillors RESOLVED to explore the possibility of planting more trees in the Highways verge by and opposite The Barn, Chestfield

Road, subject to the Kent Highways area officer advice on locations/utilities/species/costs and possible KHS collaborative funding.

- iv) The Highways officers explained that the Parish Council may put together a cycle link/project proposal and forward this to the Kent Highways stewards to be explored further (This links to the ongoing watching brief re a resident's request that the parish council explore improvements for cycling/cycle path provision in and around the parish.) The Clerk will download the CCC Canterbury District Transport Strategy which may help inform this. Cllr Todd commented that this is not for protected routes necessarily but possible improvements and new/better routes and links could be explored again. The link between Chestfield Road and the Crab and Winkle Way has been worked on before. Cllrs Fitzpatrick and Todd and the Clerk will try and identify current routes as cycle paths.

134. Environment

Glow in the dark posters to encourage people to pick up after their dog have been received. These will be put up in the village.

The meeting closed at 9.30pm.

Signed: Date:
Chairman

Please note these Minutes remain as draft Minutes until they are approved by the parish council at their next parish council meeting

Dates of future meetings: The parish council holds bi-monthly formal meetings but has informal residents' surgeries for those same dates and for the months in between. **Dates of full parish council meetings** therefore: **Monday 20 April 2020 for the Annual Elector's meeting**, 11 May, 13 July, No meeting in August (summer recess), 14 September, 9 November 2020.

Dates of surgeries for residents: from 6.30pm – 7.30pm - 20 April (one week later than usual because of Easter bank holiday and Annual Electors meeting to follow afterwards), 11 May, 8 June, 13 July, No meeting in August (summer recess), 14 September, 12 October, 9 November and 14 December 2020.

CHESTFIELD PARISH COUNCIL PLANNING REPORT, 09 March 2020

APPENDIX 2

New Applications

40	CA/19/10414 – 32 Longtye Drive Proposed single-storey and two-storey side extension together with a roof extension to provide first-floor accommodation, driveway and formation of vehicular access following demolition of the existing garage and conservatory.	The parish council has no comments.
41	CA/20/00064 - Touchstones, The Drive, Chestfield, Whitstable, Kent, CT5 3NW Proposed single-storey front, sides and rear extensions.	The parish council has no comments.
42	CA/20/00203 - McDonalds Drive Thru, Thanet Way, Whitstable, Kent, CT5 3JE Erection and display of 5 no. internally illuminated digital freestanding signs and 1 no. internally illuminated digital booth screen.	The parish council has no comments.
43	CA/20/00318 - Ottersend, The Drove, Chestfield, Whitstable, Kent, CT5 3NT Proposed single-storey rear extension and raised timber decking following demolition of existing conservatory.	The parish council has no comments.

44	CA/20/00354 - 22 Primrose Way, Chestfield, Whitstable, Kent, CT5 3QN Proposed single-storey detached outbuilding for use as a home gym following demolition of existing shed.	Proposal is to take down a Garden Shed (3.0m x 3.0m) and replace it with a timber framed (fully insulated) building (3m x 6m) for use as a gym. The parish council has no objections providing it stays as a Gym.
45	CA/20/00495 - Four Buoys, Radfall Ride, Chestfield, Whitstable, Kent, CT5 3EW Proposed single-storey rear extension, extension to side dormer and balcony to front.	The parish council has no comments

Notifications

CA/19/10096 – 84 Maydowns Road, CT5 3LW Application for lawful development certificate for proposed single-storey outbuilding in the rear garden.	CCC decision = would be lawful
CA/19/00626 - Chestfield Medical Centre, Reeves Way, Chestfield, CT5 3QU Proposed two-storey detached building to provide a pharmacy and two bedroom apartment with associated parking.	GRANTED by CCC
CA/19/01815 - 40A Maydowns Road, Chestfield, CT5 3LL Proposed erection of detached single-storey dwelling with accommodation in roof space following demolition of existing garage.	GRANTED by CCC
CA/19/02172 - Scottish Lodge, Radfall Ride, Chestfield, CT5 3EW Proposed first-floor extension to front over existing garage and link including oriel bay window.	Withdrawn
CA/19/10414 – 32 Longtye Drive Proposed single-storey and two-storey side extension together with a roof extension to provide first-floor accommodation, driveway and formation of vehicular access following demolition of the existing garage and conservatory.	GRANTED by CCC
CA/19/01906 - Leascroft, The Drive, Chestfield, CT5 3NW Proposed 2no. two-storey detached dwellings and garages following demolition of existing dwelling and garage.	GRANTED by CCC
CA/20/00064 - Touchstones, The Drive, Chestfield, Whitstable, Kent, CT5 3NW Proposed single-storey front, sides and rear extensions.	GRANTED by CCC

Land opposite Radfall Gate, Radfall Road, Chestfield, CT5 3EN

Outline application for 9 no. residential dwellings, including two custom build plots, with all matters reserved.

Application ref: 19/00918. Appellants name: Mr J Clarke

Appeal ref: W/19/3235764. Appeal start date: 01 October 2019

The appeal lodged with the Planning Inspectorate has been dismissed.