

CHESTFIELD PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 14 SEPTEMBER 2015

Present: Parish Cllr Steve Bailey (Chairman)
Parish Cllr Chris Brealy (Vice Chairman)
Parish Cllr Adrian Young
Parish Cllr Neal Fowler
Parish Cllr Tricia Chapman
Parish Councillor Andrew Rabey
Ms Amanda Sparkes, Clerk to the Council
PCSO Jade Hoyle
5 x residents

80. **CHAIRMAN'S WELCOME**

Cllr Bailey welcomed everyone to the meeting. He explained that Joe Hunter had resigned from the parish council on 14 September 2015, due to personal reasons. Cllr Bailey commented that the councillors' responsibilities need a rethink in view of the resignation. Cllr Rabey kindly offered to takeover Joe Hunter's responsibilities in the short term, until someone is co-opted to the vacancy and the roles and responsibilities are revisited.

APOLOGIES FOR ABSENCE - Apologies for absence were received from Parish Cllr Eileen Watkins (annual leave), and Parish Cllr Chris Ellis (whose wife was unwell).

81. **MEMBERS' INTERESTS** – Cllr Chapman advised she lived in close proximity to Grasmere Pasture, should any discussion around it arise.

82. **MINUTES OF THE MEETING HELD ON 10 AUGUST 2015**

Cllr Fowler proposed and Cllr Brealy seconded and the Minutes were accepted as a true record of the meeting and the Chairman duly signed them.

83. **ACTION LIST APPENDIX 1a** - The list was presented to Cllrs prior to the meeting.

84. **POLICING**

PCSO Jade Hoyle advised that since 10 August there has been an incident of criminal damage in Share and Coulter Road, and two fraud incidents – a telephone caller claiming to be from Microsoft gained remote access to a resident's computer and when the resident made no payment started deleting files; and another call was a person claiming to be from Talk Talk. Cllr Rabey agreed to write an article for the magazine on how to react if anyone is suspicious of telephone callers.

Jade also advised that there had been a road traffic accident in Share and Coulter Road – a lady fell off her bike, caused by the state of the road, she claimed.

Accident with horses on Thanet Way

A BMW was written off at 5 am on 2 September 2015, when it struck a pony which ran out in front of the car, which was doing 50 mph. The driver was shaken but OK. His air bag went off. This happened when two ponies ran out from the path onto Old Thanet way at Greenhill from South near Thornden Close, Greenhill.

One pony was killed but the other ended up in an unfenced arable field next to the road. It may be that the police were unaware that there were several gaps in the hedge to this field and that the second pony was in there.

Fortunately a PCSO from Beltinge was cycling past. Because of the dangerous situation she arranged for a horse box to remove the pony and this was done at about 8 pm. Cllr Brealy and several others including the PCSO stopped the pony from getting back onto the Thanet Way from about 6 pm.

Chestfield Parish Council has forwarded thanks to the PCSO for her actions although the incident was at Colewood just outside of Chestfield Parish. The BMW driver has lost 9 years' no claims bonus.

85. **NEIGHBOURHOOD WATCH**

Cllr Fowler gave his Neighbourhood Watch update:

A couple from Share and Coulter Road, both in their eighties, had a brick thrown through their porch window at about 12.50am on Thursday 13 August. They did not see anybody but called the Police who immediately came out to them.

The Chestfield Fun Day NHW stall was well supported and raised £45.50 for the John Graham Trust. We spoke to a surprising number of residents that were new to the area, one of which from Share & Coulter Rd showed particular interest in becoming a coordinator. Another, in Ridgeway said he would think about it in a month or two.

People are being targeted to become “Parcel Mules” as part of a reshipping scam, which results in them handling stolen goods and losing out financially. Victims are predominantly recruited through job advertisements and dating websites. They are persuaded to have items delivered to their addresses, and to pay for postage before sending the items elsewhere. Victims are contacted through Freelancer websites and invited to become a “Freight Forwarder” as an employment opportunity. The work is advertised as processing packages and forwarding them to clients. The items being delivered have been purchased through fraudulent means, including the use of stolen/fraudulently obtained cards. The items being delivered are often pieces of electrical equipment or high value goods such as trainers, perfume and the latest phones. In addition to handling stolen goods the victims never get paid the promised salary and end up paying for the postage and delivery of the packages personally. Additionally, they have provided enough of personal information to the scammers to allow identity theft to occur.

86. **ADJOURNMENT OF THE MEETING** – A resident advised that a new neighbourhood watch report had been circulated that day, advising of a theft of a wallet from a worker’s car on a driveway in Chestfield Road. A resident suggested that people get the caller display service to screen callers’ numbers and any unknown ones can be screened out by an answerphone. A resident advised that there are bits of software that can prevent the disconnection of your telephone line – on replacing the receiver the line stays open – never agree to a call back to give out your bank details. Additionally, when filling out forms mandatory boxes can usually be populated with a full stop, rather than give out personal details, to keep yourself safe. The meeting continued.

87. **PLANNING**

Councillors considered planning applications in Appendix 2 previously circulated. Decisions reached and latest information now attached as Appendix 2 to these minutes. The Clerk drew attention to the enforcement case concerning a mobile home in a field off Radfall Hill and will keep an eye on the timeframe to chase as necessary.

Canterbury District Local Plan – note on main outcomes of Stage 1 hearings

The Inspector’s letter to CCC dated 10 August 2015 and CCC’s subsequent press release of 12 August are available at <https://www.canterbury.gov.uk/localplan>

The draft Plan has complied with the Duty to Co-operate and is therefore sound and can continue.

However, the lack of a 5-year housing land supply means the Plan would be ineffective and not accord with national policy and would be unsound unless this can be remedied. Stage 2 hearings originally scheduled for the end of September, have therefore been postponed until CCC has completed work to achieve a 5-year housing land supply.

The Inspector therefore wants the council to provide more information on the viability and infrastructure linked to the main housing allocations and has also suggested the council looks again at sites that were not allocated to see if they can be brought forward for early delivery.

In his letter he points to three sites for CCC to revisit – land south of John Wilson Business Park in Chestfield (Grasmere Pasture), land south of the A28 in Hersden and land south of Thanington, for which a planning application described as ‘Thanington Park’ has already been submitted to the council.

Grasmere Pasture

Grasmere Pasture is not actually in the parish but any development on it affects the parish. The land is accessible from the parish and is important to residents.

The Clerk explained that it was likely that the parish council would not routinely therefore be sent a copy of the application and it may therefore have to be viewed at the city council offices.

Bodkin Farm Appeal – CA/14/01319/OUT - Inspectorate Reference A/14/2227624

An Appeal started on 18 August 2015 in The Guildhall, Canterbury. The Clerk, Chairman and Vice-Chairman attended on the first day and on relevant days thereafter.

RECEIVED the Clerk's notes of the Public Inquiry and the closing arguments.

RECEIVED the Chairman's written statement around the Bodkin Farm appeal site, five copies of which were circulated to the Inspector, CCC, and the Appellant.

RECEIVED the Clerk's written statement around Chestfield Parish Council's concerns around the developer's contributions and planning conditions concerns, five copies of which were circulated to the Inspector, CCC, the Appellant and various parties at the Appeal hearing and subsequently raised and discussed there.

All of the above documents are available to view on the parish council's website.

Cllr Bailey explained that there is no Inspector decision yet – it was anticipated to take about two months. He explained that his speech had been given on behalf of the parish council and the residents of Chestfield. Cllr Bailey explained that the Clerk spoke to try and influence the Section 106 agreement and the Inspector had advised him the next day that she had done a sterling job.

Cllr Bailey explained that when CCC refused the application they did so on eight grounds – by the time the public inquiry started there was only one refusal ground still valid – the green gap designation of the land. Cllr Bailey commented that if the appeal is allowed and the development goes ahead Chestfield Parish Council will have done their best for residents.

There has been a letter received from the Maydowns Road Residents Association, who have expressed thanks and gratitude to the parish council for everything that has been done around this application and appeal.

Affordable housing for local people

The Clerk explained that a recent planning application at Bodkin Farm Chestfield (CA/14/01319/OUT) comprising a large development of 290 homes along with some other land uses has raised an issue around affordable housing allocations in the Canterbury district.

This planning application was refused, but was heard during August 2015 by an Inspector at the Public Inquiry. If the appeal is allowed, the development would give 87 units (30%) of affordable homes.

Chestfield Parish Council welcomes affordable homes as there is an identified local need but explained in their initial representation to Canterbury City Council, and again in their response to the subsequent Appeal documents, that, if allowed, they would want a 'local connection criteria' for tenants of the affordable housing – to ensure that the local need is met – and that the homes remain for local people in perpetuity.

Examples of such schemes already in the district being allocated in this way are Court Meadows at Littlebourne, and the rural exception sites of Adisham, and more recently, Bridge.

Details of the final criteria would need agreement between the parish council, city council, the developer, and the social registered landlord, but existing examples' wording is along the following for prospective tenants:

"All applicants shall meet at least one of the following Criteria (and in the case of joint Applicants where at least one of them meets at least one of the criteria).

- (a) Shall currently be resident in the parish of Chestfield having been so for a minimum of 10 years

- (b) Shall have been previously resident in the parish of Chestfield for a minimum of 10 years but have moved away from the parish to secure affordable and/or appropriate accommodation as there was not such accommodation in the parish at the time
- (c) Is the mother or father, son or daughter, the brother or sister of a Family which meets the criteria set out in (a) and (b) above and whose application is evidenced by proof that continuing care to or for members of the family is necessary.

Chestfield parish council tried to influence the wording of the Section 106 agreement discussed during the Public Inquiry hearing, to get agreement for a local connection to be included (if the appeal is allowed). Eton College had no objection to including such criteria, commenting that it is quite a common practice.

However, Canterbury City Council's legal advisor (after checking), advised that the three examples given are for rural exception sites – and such a criteria cannot be applied to a normal development site. So this means that where the affordable level kicks in, the allocations would not be under any local control.

Canterbury City Council does not currently have a housing allocations policy that would allow a local connection to be built in.

Chestfield parish council RESOLVED to lobby Canterbury City Council to introduce a local connection criteria in new developments with a sizeable element of affordable housing where there is a local desire for this to be introduced in any consent of that development. (This is especially important in light of the Inspector in the Examination in Public comments that CCC revisit Grasmere Pasture as a possible site for housing development)
This is particularly timely also at the moment as the Canterbury District Local Plan is being prepared for the next ten years and this policy could form inclusion in it.
If a village is having to absorb development for the benefit of the district there should at least be an element of the affordable mix for its local people.

The Clerk explained she has talked to the Chairman of the Kent Association of Local Councils about this issue, and he has agreed to lend support. The Clerk has also talked off the record with the new Leader of Canterbury City Council, Cllr Simon Cook, who appeared receptive to a paper being prepared for the policy committee in November 2015.

Chestfield Parish Council would like to encourage the other parishes in the Canterbury district to also lobby for this to be done – this would be particularly pertinent to those parishes who are likely to be affected by new housing development in their parishes, such as Herne and Broomfield, Sturry, Westbere and Littlebourne. The Clerk will contact them all with a report and a template letter to send to CCC with copies to their ward councillors and the Leader of the Council, to easily give their support.

88. **FINANCIAL MATTERS**

RECEIVED the bank statement for August 2015, and RESOLVED the signature of a councillor other than the Chairman thereon;

NOTED a payment of £16.33, for the Plusnet Internet account was taken by direct debit on 18/08/2015.

NOTED that the Chairman authorised 16.5 hours overtime for the Clerk's extra duties in the week of the Bodkin Farm Public Inquiry

HSBC BANK CUSTOMER REVIEW

NOTED that the Clerk received a letter and questionnaire from the HSBC bank on 12 August 2015. The bank have a requirement to protect customers and ensure that the information held is up to date. The Clerk completed the 15 page questionnaire.

The covering letter had details of which councillors were listed by the bank as having provided proof of identity and proof of address documents and these were not required again. These were Cllr Patricia Chapman, Cllr Chris Ellis, and Cllr Chris Brealy.

However, two actions became necessary:

- i) The Chairman, Cllr Steve Bailey was not included in their list. The Clerk telephoned to query this and was advised that proof of identity and proof of address for him would be required, and to be validated by a qualified individual. This has been done and will be sent back with the completed questionnaire.
- ii) The letter also recorded Robert Brown, Peter Goldsack, Michael Shorter and Joe Hunter, who are no longer councillors and therefore no longer authorised signatories. The Clerk spoke to a HSBC advisor about them still being included in the recorded information, as bank mandates to keep signatories up to date have regularly been completed and sent to the HSBC. The advisor explained that the review information can work on out of date information and that a resolution at a parish council meeting should resolve to request their removal and that an extract of the Minutes where this is resolved should also be sent with the questionnaire.

Chestfield Parish Council therefore resolved the above request at the 14 September parish council meeting, and this will form part of this public record, and be available to view on the parish council's website. The Clerk will return the form, documents, extract Minute and covering letter to the HSBC bank.

Annual Audit 2014-2015

NOTED that that PKF Littlejohn LLP (the external audit body) returned the Annual Return for 2013-2014 and concluded that the information was in accordance with proper practices and had no cause for concern.

TO NOTE that the Clerk posted the statutory "Notice of Conclusion of Audit and Right to Inspect the Annual Return" along with a copy of the certified annual return, on the noticeboards for a minimum period of 14 days.

89. AUTHORISATION OF ACCOUNTS

The Clerk presented finance sheets for cheque payments requiring authorisation totalling £1,086.52 together with an additional sheet totalling £3,994.91. It was RESOLVED that the financial matters and accounts be authorised for payment.

90. CLERK'S REPORT

Correspondence

Invitation to KALC meeting 20 October 2015 - The KALC Chairman has been able to arrange for Chief Inspector Mark Arnold, to speak at the KALC meeting on 20 October 2015 at Tyler Hill.

Invitation to the Kent Highways Service highways seminar at the cricket ground, Canterbury, on 5 November 2015. Cllr Rabey offered to attend – the Clerk will book him a place.

91. MEETING DATES FOR 2016

RECEIVED and AGREED the proposed parish council meeting dates for 2016.

Cllrs discussed and RESOLVED to have a summer recess in August.

The Clerk will add the meeting dates to the parish council's website and magazine and agenda template. She will also email the dates to PCSO, and write to the WI booking Clerk to book them.

92. MAGAZINE

CONSIDERED advertisers rates for the annual renewal exercise. The income generated from adverts sustains the magazine print costs so councillors resolved once again to keep the rates at the level as in the previous three years.

The Clerk will now undertake the annual renewals exercise.

93. **WHITSTABLE RUGBY FOOTBALL CLUB “FUN DAY FOR THE VILLAGE”**

The “Fun day for Chestfield” was held on Sunday 30 August 2015. Cllr Bailey advised that a thank you card had been received from The John Graham Trust who had been the main beneficiary of the event. Cllr Bailey explained that 50% of the pitch fees totalling £102.50 will go to the Rugby Club and £231.86 will go the John Graham Trust. The whole event collected around £750 for the John Graham Trust sports pitch project. The event went well, and was well supported, especially as there were events in Herne Bay and Whitstable also running. Cllr Bailey thanked all those who helped. He explained that some lessons had been learned and there was going to be a meeting held on 16 September 2015 for a debrief. For example, the Rugby Club’s outside bar did not work, and the positioning of everything to make the clubhouse more accessible could be better considered.

Cllr Bailey felt that at the beginning of 2016 the parish council could look to set a date for another event, perhaps in June. Cllr Rabey commented that it had been a challenge to put on, and had been successful for everyone there, but it was important to learn from comments for another event next year.

Cllr Brealy asked to record a vote of thanks to Cllr Bailey for all his hard work. Thanks also, to the four Rugby Club young men who camped in the tent to ensure its security.

94. **SPEEDWATCH**

Since the last meeting 3 checks have recorded 16 vehicles travelling between 36 – 47mph.

95. **CHESTFIELD & SWALECLIFFE RAILWAY STATION**

Network Rail is required to undertake essential improvement works on and near Chestfield & Swalecliffe Station, to provide a safe, reliable and efficient railway fit for the 21st century. From 15 October 2015, until 18 of December, 2015 both platforms of the station will be subject of essential repairs, and some replacement. The station will remain open throughout these works, and they should not affect the travelling public. Appropriate signage will be provided to ensure and identify safe passage around these working areas.

Network Rail and their contractors will do their best to complete the works as soon as possible, while minimising the impact on station users. Any additional questions or concerns, please visit www.networkrail.co.uk/contactus or telephone the 24-Hour National Helpline on 03457 11 41 41.

96. **BUS SERVICES**

Cllr Bailey advised that if the Bodkin Farm development goes ahead the No 5 would have its frequency increased.

97. **HIGHWAYS**

Right hand sign for Radfall Hill to alert drivers to the junction at Dukeswood

The Clerk did a speedwatch check with one of the volunteers at the junction of Radfall Hill with Dukeswood.

Drivers drive fast down Radfall Hill from Broomfield Gate towards Dukeswood. There are real hazards for drivers wanting to turn right in to Dukeswood if there are vehicles coming up the hill and therefore causing them to have to stop and wait to turn. There are real risks of rear end collisions. Infact one driver was going so fast that he actually had to go on the wrong side of the road and go round the waiting car!

The parish council discussed paying for a new highways sign drawing attention to the existence of a right hand junction when coming down Radfall Hill to the Dukeswood entrance. There is already a ‘slow’ legend painted on the road.

The Clerk has asked the highways liaison steward to obtain a quotation for a sign to be made up and installed.

The parish council agreed in principle support subject to Kent Highways agreement.

Operation Stack

NOTED that the Clerk drafted a letter which some councillors strengthened about the parish council’s concerns for the need for a long term solution to Operation Stack and also their concerns that Manston as an alternative is not a good solution. This was sent on 3

September 2015 to Paul Carter, Leader of KCC, Julian Brazier MP, and the Chairman of the Kent Association of Local Councils.

The letter to Paul Carter has been acknowledged.

A letter from Julian Brazier has also been received – he explains that COBRA and the Department for Transport are to look at this issue again. He agreed to keep the parish clerk updated.

A response was also received from the Chairman of KALC straightaway:

Chestfield Parish Council will receive from the County Secretary shortly an invitation to respond to a questionnaire that KALC is sending to all Parish Councils on the proposed Manston/STACK route. At the KALC F & G P meeting held on 1 September 2015, they recommended to the KALC Executive that we oppose the Manston/STACK proposal in principle. Chestfield's letter will support their efforts.

At the KALC AGM in November the Executive will be proposing a motion to require K C C and Government to locate and source the provision of adequate off-road commercial lorry parks across the whole national motorway network....but starting in Kent.

Cycle paths by the Oyster bed

The Clerk has asked highways to check the designation of the path that runs alongside the old Thanet Way from KFC towards Golden Hill.

She does not think that this is a dedicated cycle path/footpath and on the definitive cycle path network as the path is not wide enough to be designated as a dual lane.

98. ENVIRONMENT

New planters for Fairlawn village green

The Fairlawn Green residents association offered to have planters on their green, and the order was placed on 15 April 2015, and the parish council paid in full in May. There has been a delay with the delivery due to mould errors. The Clerk was assured that the planters will be delivered on 8 September 2015. The Clerk explained that this did not happen and a date of 25 September is now being given. She has asked that this be confirmed in writing twice, but so far this written assurance has not been received. The Clerk will now write to the company instead and explain that if they do not respond within 48 hours, the order will be cancelled and a full refund demanded.

PROW CW67 ALONGSIDE SAINSBURY

Cllr Bailey explained he raised the issue of the overgrown footpath CW67 and the problem with rats with Sainsbury, especially as this section is promoted in the parish council's circular walk. The local newspaper also contacted him about this. The Sainsbury spokesperson said the area is a 'grey' area and the vegetation was cut as a gesture of goodwill. The Clerk however looked out the original planning application which clearly denotes that the land is in store ownership. Cllr Bailey will go into the store.

FLYTIPPING - Cllr Brealy explained there had been yet another fly tipping incident along Molehill Road.

The meeting closed at 9.00p.m.

Signed: Date:
Chairman

Please note these Minutes remain as draft Minutes until they are approved by the parish council at their next parish council meeting

Bodkin Farm Appeal – CA/14/01319/OUT - Inspectorate Reference A/14/2227624

The Appeal started 18 August 2015 in The Guildhall, Canterbury. Separate reports have been circulated:

- The Chairman's written statement around the Bodkin Farm appeal site, five copies of which were circulated to the Inspector, CCC, and the Appellant
- The Clerk's written statement around Chestfield Parish Council's concerns around the developer's contributions and planning conditions concerns, five copies of which were circulated to the Inspector, CCC, the Appellant and various parties at the Appeal hearing and subsequently raised and discussed.

New Applications

15	CA/15/01691/FUL and CA/15/01692/LB Bodkin Farm, Thanet Way, Chestfield Refurbishment of farm buildings to provide three new dwellings within two new buildings, plus associated car parking, garaging, external works and the refurbishment of existing farmhouse (revised scheme).	Received in August 2015. The parish council has no comments to make.
16	CA/15/01714/FUL – 80 Chestfield Road Proposed re-design of the front driveway and access	The proposal sees gates erected at the front driveway including a pedestrian access gate. The parish council has no objection.
17	CA/15/01721/FUL – 20 Grasmere Road Construction of a two-storey dwelling (code for sustainable homes level 6)	This is a proposal for a four bedroom detached dwelling on land to the rear of 20 Grasmere Road, which has an exceptionally large rear garden and plot. It would have a separate access created down the side of the existing plot. The plot is a large one with several mature trees to the rear where the proposed house will sit. The Environment Agency's Flood Map shows the site to lie across flood zone 1, 2 and 3. Swalecliffe Brook runs to the west of the site. The main flood risk at the site is a combination of fluvial (river) flooding and surface water flooding. The building will be founded on piles and raised above ground level. The trees on site have TPO restrictions on them but the use of piled foundations not only deals with water table fluctuations but also almost eliminates root damage to trees. The tree surveyor points out lesions and decay on several of the trees however. The existing house at No 20 is a very contemporary design, the proposal is equally contemporary, but the existing tree screening would mean little impact on neighbouring properties which are located a fair way away anyway. However, the test is whether the proposal meets

		the exception criteria for building on flood zone 3a as detailed in the Flood Risk Assessment document. Whilst part (b) seems to be met with the proposed building methods to mitigate flood risk, part (a) requires <i>that there is a wider community benefit</i> . The parish council felt that a single dwelling house does not give any wider community benefit. There is also concern that the proposal will set a precedence for building on flood plains in the village and this should be resisted to protect existing residents. The council's full response is available on the city council's planning portal
18	CA/15/01800/FUL 60 Grasmere Road Single-storey side extension, loft conversion and new external cladding	The parish council has no comments.
19	CA/15/01656/FUL – 21 Chestfield Road Single-storey rear extension and first floor loft extension	The parish council has no comments.

Notifications

CA//15/01425/FUL Chelsea Cottage, The Drive Remove existing conservatory to replace with single-storey extension	Granted by CCC
CA//15/01351/FUL 79 Chestfield Road Two-storey front extension	Granted by CCC
CA//15/01421/LUE Iwade, Radfall Road Certificate of existing lawful development in respect of two independent dwelling places.	CCC determined it WAS LAWFUL

Enforcement

Mobile home sited in field off Radfall Road

There is a field on Radfall Road hill, between Radfall Ride and Broomfield Gate. If travelling from Canterbury towards Chestfield Road, pass Broomfield Gate corner and travel downwards – the field is on the right hand side and quite large. The Clerk was advised that there is a mobile home sited on it, and contacted CCC's Enforcement team on 10 July 2015.

They replied on 16 July:

Case Ref: ENF /15 /00214: Description of alleged Breach: Erection of a building.

The site has been visited and an initial assessment has been made of the problem. CCC feel it is appropriate to invite a planning application to assist in determining the planning merits of the development. The history of the land here has been checked, and although there is a record of an application being granted by Canterbury City Council in 2008 (CA//080/0128/CHE refers), the application would appear to have been invalidated as the payment cheque for the application was returned as 'unpaid' by the bank. Furthermore, the granted application did state; 'The development to which this permission relates must be begun not later than the expiration of three (3) years beginning with the date which this permission is granted'. This was in 2008, essentially the 'granted' permission is void.

The development is therefore unlawful.

Without prejudice to a formal determination being made by this Council, it is possible that the scheme may be acceptable and planning permission may be granted for the development. The owner of the land is therefore invited to apply for planning permission, however, any application must be submitted along with the necessary documentation and fee within twenty eight days of the date of the letter sent to the owner on 16 July 2015. If an application is not received it will be necessary to consider whether it is expedient to pursue formal enforcement action in respect of this matter.

The Clerk chased on 26 August 2015 to progress the case to the next stage in the absence of an application and on 3 September asked for an update. CCC wrote a second time and asked for an application within 14 days.

Tree works

- Applications for work to trees with a TPO go to the planning department – email development.management@canterbury.gov.uk or call their planning call centre on 01227 862178.
- Applications for work to trees in conservation areas go to the heritage officers team – Contact the heritage team on heritage@canterbury.gov.uk
- Designating new TPOs – requests go to the heritage team. The heritage team have now had tree training. They have two methods of assessing a tree – the Halliwell system (about the value the tree gives) and the Tempo tree assessment (such as how long the tree still has to live etc).

Details of conservation area tree works requests/notices may be found on the city council's web site at <https://www.canterbury.gov.uk/planning/conservation-and-trees/trees/notice-of-proposed-works-to-trees-in-a-conservation-area/>.

Follow links to search and comment on planning applications. Click on the “Advanced” tab, enter “TRE” in the Application Reference box, and use the boxes below it to refine the search (e.g. select “Chestfield” in the Parish field and enter appropriate values in the Date Validated fields). Any comments on any Notices may be submitted by clicking on a case and then on the “Make a Public Comment” box, on the right hand side of the page just below the application summary.