

CHESTFIELD PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 13 APRIL 2015

Present: Parish Cllr Steve Bailey (Chairman)
Parish Cllr Chris Brealy (Vice-Chairman)
Parish Cllr Joe Hunter
Parish Cllr Len Claisse
Parish Cllr Alex Candy
Canterbury City Cllr Jenny Samper (for part of the meeting)
Kenny Johnson, representative of Whitstable Rugby Football Club
Ms Amanda Sparkes, Clerk to the Council
1 x resident

230. CHAIRMAN'S WELCOME

Cllr Bailey welcomed everyone to the meeting. He explained that he was sorry to have to advise everyone that Cllr Eileen Watkins had had a fall and broken her hip. His wife has visited her in hospital and will take a card on behalf of the parish council this week.

Cllr Bailey also explained that this would be Cllr Claisse' last parish council meeting a parish councillors, bar the annual electors' meeting on 27 April 2015. He commented that from his very first meeting and as Chairman, Cllr Claisse had always shown good support. Cllr Claisse commented that he would try and put in an occasional future appearance at the meetings.

APOLOGIES FOR ABSENCE - Apologies for absence were received from Parish Cllr Eileen Watkins (in hospital), Parish Cllr Tricia Chapman (annual leave), Parish Cllr Adrian Young (work commitment) and Parish Cllr Chris Ellis (family commitment).

231. MEMBERS' INTERESTS – There were no declarations of interest.

232. MINUTES OF THE MEETING HELD ON 09 MARCH 2015

Cllr Claisse proposed and Cllr Hunter seconded and the Minutes were accepted as a true record of the meeting and the Chairman duly signed them.

233. ACTION LIST APPENDIX 1a - The list was presented to Cllrs prior to the meeting.

234. POLICE FORUM

Cllr Young will attend the Kent Police Community engagement forum on 19 May 2015 at Littlebourne village hall

NEIGHBOURHOOD WATCH

Cllr Claisse advised that there had been a break in in Radfall Ride and some items stolen. There is a current scam of people calling at doors claiming to be from the Water board and needing to come in and test the water.

Resident Neal Fowler warned people to be aware of calling premium rate numbers – there is a Freephone number where the validity of calls may be checked.

The Clerk explained that she and a volunteer resident were going to deliver some flyers in some of the roads not covered by neighbourhood watch currently on 15 April to try and encourage new co-ordinators.

235. ADJOURNMENT OF THE MEETING - The meeting was adjourned for parishioners' questions. There were none so the meeting continued.

236. WHITSTABLE RUGBY FOOTBALL CLUB "FUN DAY FOR THE VILLAGE"

Kenny Johnson was attending as a WRFC representative. He explained there had been a meeting where the idea for a "Fun day for Chestfield" had been discussed. Non-profit making clubs/organisations locally will be offered space/stalls free of charge at the event to be held on Sunday 20 August 2015. They can showcase and fund raise for themselves. Kenny asked that

all councillors spread the word to any local organisations they knew. If the weather is inclement the event would be held indoors. Kenny confirmed the WRFC has public liability insurance. The local martial arts group will do a demonstration and the Whitstable Samba band should be present. WRFC may also rent space to food vendors. Sainsbury superstore has also kindly agreed to allow overflow parking and to support the event.

Cllr Bailey explained he had been co-opted on to the sub committee, and he has spoken to the WI who have agreed to take the idea of a stall to their committee. Cllr Bailey felt the event was a good opportunity to raise funds and to unite the village. All the councillors were happy to support the event. The Clerk will run an article in the June magazine about the event and the day can also be advertised at the Annual Parish Meeting for the electors on Monday 27 April 2015.

237. CANTERBURY CITY CLLR JENNY SAMPER

City Cllr Samper explained that East Kent Housing meetings that she has to attend usually clash with Chestfield parish council meetings. She explained that recent issues have involved planning, housing, an illegal road laying in Radfall Ride woods, but there had not been anything earth shattering she said.

Cllr Bailey mentioned a paving company had cable-tied its advertising board to a lamppost at the entrance to Primrose Way. Cllr Samper confirmed this is quite illegal and enforcement officers would often remove items like this. Cllr Bailey said he would remove it and contact the firm. Cllr Samper confirmed that the new permitted development rights do allow certain building works without permission being needed.

Cllr Bailey thanked Cllr Samper for her support for the last four years.

238. PLANNING

Councillors considered planning applications in Appendix 2 previously circulated. Decisions reached and latest information now attached as Appendix 2 to these minutes.

239. FINANCIAL MATTERS

- (a) RECEIVED the bank statement for March 2015, and RESOLVED the signature of a councillor other than the Chairman thereon;
- (b) NOTED a payment of £16.33, for the Plusnet Internet account was taken by direct debit on 18/03/2015.
- (c) NOTED the National Joint Council for Local Government Services agreement for salary increases for parish clerks, reported at the December 2014 parish council meeting:
A 2.2% increase in salary from 1 January 2015 (already implemented) and a one-off pro-rata non-consolidated payment of £78.37 in December 2014 (already implemented) and now a further one-off pro-rata non-consolidated payment of £52.00 payable in April 2015 (subject to normal tax and national insurance arrangements).
- (d) NOTED a payment by direct debit on 2 April 2015 of £95.10 for the BT quarterly bill.

Internal Auditor

RESOLVED to re-appoint Kevin Funnell as the parish council's Internal Auditor for the year 2015-2016 on the same terms as 2014-2015

Office rent

The Clerk explained that the office rental tenancy agreement is due for renewal. The parish council has been offered a new three-year rent agreement from 1 April 2015 at a 6% increase. Councillors resolved to accept this. The Clerk will organise a new lease agreement.

240. AUTHORISATION OF ACCOUNTS

The Clerk presented finance sheets for cheque payments requiring authorisation totalling £2,414.62 together with an additional sheet totalling £7,471.74. It was RESOLVED that the financial matters and accounts be authorised for payment.

241. CLERK'S REPORT

Neighbourhood Watch AGM - NOTED that Cllr Len Claisse attended the Canterbury Neighbourhood Watch AGM on 28 March 2015 and to his surprise was awarded the David

Turner Award for this year. The David Turner Award is an annual award presented to a NHW coordinator who the Committee judge to have provided excellent service to NHW over a sustained period of time. David Turner was the first Chairman of the Canterbury and District NHWA, the award is presented in his memory each year by his widow Patricia, who until now has also been a member of the Committee. Each recipient's name is engraved on to the David Turner commemorative shield, which is kept at the NHW office at Herne Bay Police station. Each individual named on it is presented with a certificate, signed by the current Association Chair, at Conference. Cllr Bailey read the following to the meeting:

“Len has been a very active NHW coordinator for Plantation Road, Almond Close and part of Chestfield Road in the village of Chestfield for about 12 years. That in itself is quite an achievement, but Len, however, has gone that extra mile, quite literally by supporting not only his own scheme members but every other coordinator in the village of Chestfield as well. Since 1999 Len has given service to his community as a Parish Councillor as well as a NHW coordinator. This gave him opportunity to encourage support for NHW within the Council – something he did with relish. This paid dividends over the years, again quite literally, because the Parish Councillors agreed to offer reimbursement of Coordinators’ running costs for schemes within the village. As far as we know this is the only Council to have done this. All very impressive, but it’s still not the end of the story. Three years ago The Association started to encourage the formation of local NHW groups, with the intent that they might provide support and encouragement within distinct geographical areas – and you’ve guessed it, Len was quick off the mark to take up the challenge. Despite being well into his eighties at the time he brought together all of the coordinators in Chestfield, for a meeting in the local pub, one very cold and snowy night in November 2013. His enthusiasm has kept the group going ever since, and indeed it has expanded by enrolment of new members found through the pages of the Parish Magazine – to which Len has been a valiant contributor on matters of NHW throughout the years. As his 90th birthday approaches, and after 16 years as a Parish Councillor, Len has now decided to vacate his seat on the Council and pass on the group chairman’s baton to someone new. But he still expects to continue as a NHW coordinator. His drive, enthusiasm and achievements over his long association with NHW make him a very worthy candidate to join the list of past recipients of the prestigious David Turner Award.”

There was a round of applause.

New planters for Fairlawn village green

The Fairlawn Green residents association have offered to have a planter on their green, as per the others at the play park and Green Leas. The Fairlawn committee met and chose concrete planters as their green gets very wet. Cllrs resolved at the 9 March 2015 parish council meeting to purchase three planters of varying heights and widths to form an eye catching feature, for the residents association to take care of – totalling £1,215 plus soil and plants as appropriate. The Clerk will progress the project and place an order, as appropriate.

Circular walk - Second lectern information board

Cllr Ellis suggested that the parish council provide a second lectern information board about the circular walk and promote the play park at Chestfield as an alternative start point for it. The Clerk has made enquiries with CCC as to whether the officers would be happy for the parish council to provide a second information lectern board about the walk. Two officers and the Clerk conducted a site visit on 11 March 2015 to consider this. The officers were happy with a location adjacent to the car parking. The Clerk will work on an alternative shorter walk (aimed at families with children) and report back.

Chestfield Youth Club

The Chestfield Youth Club has closed down due to lack of numbers attending. The members and parents and the WI have been advised. The insurance has been cancelled. The magazine advert has been removed. Young Kent membership has been cancelled and their records updated.

The Clerk met with the lead volunteer to tie up loose ends on 1 April 2015.

The bank account will be closed and the closing balance (in the region of £400) will be paid to the parish council to be held in an earmarked account for young people in the village.

The Youth Club constitution states that in the event of cessation, the goods and equipment shall be offered to a similar organisation in the locality. Cllrs RESOLVED that the Chestfield Warriors Table Tennis Club be offered the left over tuck, a BBQ and TV and computer consoles and games, and that if there was anything not required that the Whitstable Rugby Football Club be offered items on a second refusal basis.

242. **MAGAZINE** - The Clerk has dealt with two new advertisers.

243. **KENT INTERNATIONAL AIRPORT**

Cllr Claisse advised there was a meeting when a Minister had visited the airport and intimated to a member of Thanet District Council that he would appoint Waterhouse Cooper to look at the issue. Cllr Claisse advised he believed that the Conservatives have now got the retention of the airport for commercial use in their election manifesto.

244. **KALC** – Cllr Claisse and the Clerk will attend the next meeting on 21 April 2015 when the change in governance system at Canterbury City Council is to be discussed. The Clerk will bring a report to the next meeting.

245. **BUSES**

Cllr Bailey advised there had been some minor changes to the triangle bus service to every 10 minutes, but no change to the Number 5 service.

246. **SPEEDWATCH**

Since the last meeting three checks have recorded 24 vehicles travelling between 36 – 43mph. The new gun has now been ordered and the Clerk has organised a demonstration day for her and most of the volunteers for 27 April 2015. Once the new gun has been received, she will deal with the sale of the old equipment to Blean parish council.

247. **FOOTPATHS**

Cllr Hunter advised he had been doing some walks. CB31/32/33 was still flooded and impassable on 7 April 2015. The cause might be ground water flooding.

248. **HISTORY SOCIETY**

Cllr Brealy gave an update on the new history society. Some more meetings have been held and the group are creating a Calendar with old pictures. The Whitstable Museum also has a lot of archived materials.

249. **HIGHWAYS**

The Clerk was asked to check on the works order that Kent Highways agreed to raise to deal with the knocked down bollards on the piece of land at the bottom of Chestfield Road opposite Maydowns Road. She had visited with a highways officer in December, who had agreed to raise an order to reposition nine of them.

250. **ENVIRONMENT**

Cllr Brealy advised there had been yet a further incident of flytipping in Molehill Road again; this time of asbestos sheets. A picture of it ran in the local paper with an advertising campaign around Clean Up Kent.

251. **ELECTIONS MAY 2015**

Cllr Claisse and Cllr Candy decided not to stand again. The Clerk confirmed that Chestfield Parish Council has an uncontested election, with eight candidates standing. The Nominations

deadline has now passed. The Clerk has posted the statutory notice of the uncontested election on the parish noticeboards. The council may co-opt to the single vacancy after the May meeting.

Cllr Bailey thanked all the councillors for their hard work over the last year.

Cllr Bailey then thanked Cllr Alex Candy as he was standing down, and advised that when Cllr Candy's circumstances change in the future the parish council would welcome him back (a vacancy permitting).

The meeting closed at 8.30p.m.

Signed: Date:
Chairman

CHESTFIELD PARISH COUNCIL PLANNING REPORT, 13 April 2015

APPENDIX 2

SuDS (Sustainable Drainage Systems)

The SuDS commitment proposed in the 2008 Pitt review will now be implemented through the planning system and is coming into effect this April 2015: developments of 10 or more dwellings will have to ensure that SuDS are in place for the management of run-off. Canterbury City Council will need to consult the lead local flood authority on the management of surface water. Kent County Council (KCC) expects to be named as this lead authority and become a statutory consultee.

Central government is still reviewing the system and the Adaption Committee on Climate Change is reporting in June after the election. There are issues with the ongoing maintenance of SuDS as this is such a new field. The uptake of permeable paving has been low and represents only 3% of total sales.

CCC will have to use planning conditions to ensure ongoing maintenance over the life of the development and satisfy themselves that operational requirements are economically proportionate. But CCC is experiencing cuts to planning department. The Clerk has made enquiries to development management at CCC for their comments.

CCC's response was as follows:

The issue relating to SuDS is changing with Local Planning Authority's (LPA) taking on the future responsibility, in consultation with KCC, to determine and monitor SuDS drainage schemes/systems. All major developments (residential development of 10 or more houses) will need to be supported by a SuDS drainage scheme to deal with the surface water generated by the development.

A planning officer has attended a training course set up and attended by Brownwyn Buntine from KCC in March 2015. This course was very informative as it gave examples of developments in which rather imaginative SuDS drainage schemes had been designed. KCC will be consulted on all new developments of 10 units or more once the implementation through the planning system comes into effect, thought to be April 2015.

Once this becomes a formal requirement of the planning system the Council will ensure procedures are put in place to require KCC, as the Council's SuDS drainage advisers, to be consulted in respect of all relevant applications. It is hoped that KCC will be able to assist in advising the Council in respect of the acceptability, or not as the case may be, of SuDS drainage scheme proposals, along with the effective management and monitoring of SuDS drainage systems to cover the lifetime of developments.

Like any new procedure introduced by the Government there will be a period of adaption by the Planning Service to handle this new workload. Given the number of changes to the types of planning applications the Service has had to accommodate over the past number of years the

Service is robust to take this on board. Key to dealing with SuDS will be sound and prompt advice from CCC's advisers at KCC, alongside that of the city council's own Drainage advisers. Until responsibility is formally passed to the LPA's it is difficult to be precise at this stage as to what procedures the LPA will adopt, nonetheless the LPA will address this once this formally comes into effect.

So, Canterbury City Council is aware of the pending changes to the legislation in respect of SuDS and that it will impact upon the planning service.

New Applications

41	CA/15/00406/FUL – 7 Chestfield Road Demolition of rear extension; extension to side and rear and provision of first-floor accommodation with flank dormers	Delegated authority to meet CCC's deadline was required. No one in at No.7 or No.5. Cards left. We found the plans acceptable, but some drawings implied the roof line was being raised. Mrs Shedwick of No.5 has since raised objections – Cllr Claisse rang her, but she was too busy and has not rung back. The window is shown as obscured, which Mrs Shedwick wanted and there is no sign of a balcony on the flat roof extension which had been another of her concerns.
42	CA/15/00430/LUP 83 Primrose Way Single-storey rear extensions to garage and original house (LDC).	The owner did not answer the planning councillor's call. This application seems acceptable – no neighbours are affected. A card was left.

Notifications

CA/15/00146/FUL 9 Chestfield Road Proposed front, rear & side extensions, single-storey to create entrance hall, kitchen extension, utility, sunroom, bedroom, lounge extension and double garage	Granted by CCC
CA/14/02509/FUL – 49 Chestfield Road To create a dropped kerb access route and hard standing for vehicle parking at the front and side of the property	Granted by CCC

Please note these Minutes remain as draft Minutes until they are approved by the parish council at their next parish council meeting