

CHESTFIELD PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 08 JULY 2013

Present: Parish Cllr Steve Bailey (Chairman)
Parish Cllr Christopher Brealy (Vice-Chairman)
Parish Cllr Len Claisse
Parish Cllr Chris Ellis
Parish Cllr Tricia Chapman
Parish Cllr Joe Hunter
Parish Cllr Eileen Watkins
1 x Vacancy
Guest Speaker – George Chandler, KCC Broadband Project Manager
Rhys Smithson *
Ms Amanda Sparkes, Clerk to the Council
5 x residents

* For part of the meeting

53. OPENING REMARKS AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the meeting. Apologies for absence were received and accepted from Parish Cllr Adrian Young (unwell) and Kent County Cllr Mike Harrison. Cllr Harrison had let the Clerk know prior to the meeting that the new sign for the beginning of Primrose Way to deter lorries had been accepted and ordered.

54. MEMBERS' INTERESTS and REQUESTS FOR DISPENSATIONS

Cllr Hunter declared an interest in the grant request for RABGAS and Cllr Ellis declared similar for The Drive and The Drove residents association. There were no requests for dispensations.

55. GUEST SPEAKER – GEORGE CHANDLER, KENT COUNTY COUNCIL BROADBAND PROJECT MANGER

Prior to the meeting, Rhys Smithson, a Chestfield resident and Senior Manager working for BT had contacted the Clerk as he had noticed that Chestfield is not currently on the plan for the roll-out of superfast broadband. He felt he might be able to influence this if there is sufficient interest within the village. The Clerk invited him to attend the parish council meeting to see if this is something that the parish council might be interested in discussing and progressing. However Rhys was unavoidably called away on business and George Chandler, KCC's Broadband Project Manager had kindly attended to give an update on the roll out of superfast broadband. He started by confirming that Chestfield is in the rollout programme now.

Kent County Council is investing over £10 million to make this upgrade happen. For every £1 of Kent money being invested the council has leveraged nearly £3 from other sources (approximately £1 from central government and £2 from BT).

Kent County Council is working with BT and the Government's broadband agency, Broadband Delivery UK (BDUK), to bring better broadband to Kent. This means that:

- at least 95% of all properties in Kent will have access to higher-speed fibre-based broadband infrastructure by the end of 2015;
- every property in the project area will be able to access a broadband service of at least 2Mbps; and
- a minimum of 91% of premises will get superfast broadband of at least 24Mbps.

George explained his target is to get 99% of residents with higher speeds, time and money permitting. He explained www.makekentquicker.com has a speed test link to find out what your upload and send speeds are on your own computer. It also depends on the capabilities of individual computers also.

One of Kent's largest infrastructure projects, it will take less than three years to deliver – and will involve laying 7,000km of fibre across Kent. George explained BT will use as much of their existing cabling as possible, and only about 50km of duct for Kent is anticipated – this is to be confirmed after the survey work.

The infrastructure deployment will be delivered in nine phases, with the first communities able to order services in early 2014. George explained he is not sure where Chestfield is in the timescale. Surveying work is the first step and is progressing well. This involves the Openreach (BT's local network business) team carrying out a full assessment of the existing infrastructure in the project area, planning where new equipment will go within BT's telephone exchanges, designing the network, surveying underground ducts and identifying the optimal location for the new fibre street cabinets and over-ground equipment.

After surveys KCC can confirm deployment plans, and share rollout information. They hope to announce in October 2013 the first locations to receive services and that the build will be completed by the end of 2015.

George explained that as of 27 July 2013 the new fibre cabinets no longer need planning permission, but he agreed to liaise with the parish council over the locations for Chestfield. Where an existing green cabinet exists a second new box will be required near it (within 6ft to 100m) and be fed by a power supply (fed from street lighting connections). The new boxes are a different size and shape and as they are powered they need ventilation and cannot go tight to walls, for example. Across the county there will be 518 new fibre cabinets, and George thought Chestfield would need five.

Why is this project needed? This Making Kent Quicker Project aims to bring broadband to every property in Kent and Medway – and will ensure that most will be able to access superfast broadband services. This project is focusing on delivering better broadband services to rural parts of Kent and Medway, that have slow or poor broadband, and that will not benefit from commercial roll out programmes because of the costs involved in upgrading rural broadband infrastructure. The benefits of superfast broadband depends on what you do with it – it can stream TV, HD films, complete banking transactions more securely, upload documents far quicker, and give significant improvements for rural businesses and home workers in particular. George explained his targets are always being reviewed, and he aims to have all residents receiving 20 Mbps by 2020 and some to achieve 100 Mbps. This may then facilitate hospital consultations via webcam in the future.

George explained KCC is going digital wherever they can – face to face meetings can be done by telephone or web to drive down costs. Police, Fire and NHS services are also driving digital improvements. Another example is Kent Highways Officers logging highways faults on the go on hand-held tablets.

It will not be possible to confirm the geographical phasing of the rollout until the survey/planning work for each phase has been undertaken and an implementation plan finalised with BT. Further updates will be published on kent.gov.uk/broadband. Once services are available residents will need to contact their Internet Service Provider to find out if they are offering a fibre-based service and tell them you wish to upgrade.

56. The meeting was adjourned for parishioners' questions.

A resident asked if the parish council would consider proving plant troughs along the side of the road. He commented that Cllr Claisse plants many bulbs each year but often these are dug up by services or damaged by cars. Lots of villages have schemes where residents take ownership of the watering requirements and future maintenance, and this would be crucial to their success. The parish council agreed to run an article in the next magazine to see if any residents are

interested. If the idea goes ahead the troughs could have signage on them as a parish council initiative and that volunteers are always required for them as a reminder.

The meeting continued.

57. MINUTES OF THE MEETING HELD ON 10 JUNE 2013

Cllr Watkins proposed and Cllr Brealy seconded and the Minutes were accepted as a true record of the meeting of the Chairman duly signed them.

58. ACTION LIST APPENDIX 1a

The list was presented to Cllrs prior to the meeting.

59. POLICING AND NEIGHBOURHOOD WATCH

Although Cllr Young had given apologies to the meeting, he had confirmed that he checked the police website but the crime stats have not been updated since May. It does show those burglaries discussed at the last meeting, but other than that it is not very helpful.

Cllr Young has also drafted a question to Chief Inspector Arnold regarding getting de-personalised data from the partnership and will report his response when able.

PCSO report

PCSO Jade Hoyle had provided a report prior to the meeting which the Clerk read out. Jade explained she wanted to make residents and Cllrs aware that there have been a number of rogue traders in the area, trying to get work cleaning drive ways and roofs etc. A number of them have been reported to trading standards - residents should not to have work done by people knocking on doors for business.

Additionally, for Chestfield with Swalecliffe, there have been four burglaries, one attempted burglary, one report of criminal damage, four thefts, and no reports of antisocial behaviour.

NEIGHBOURHOOD WATCH

Cllr Claisse advised that one of the recent burglaries had occurred in Cherry Orchard and where the victim was asleep on the premises. He said the attempted burglary was in Radfall Road. He also explained two cars on the John Wilson Industrial Estate had been broken in to. Cllrs felt that it would be useful for the clerk to also receive the neighbourhood watch alerts that the neighbourhood watch co-ordinators receive – she will ask for this to be set up.

60. PLANNING

Councillors considered planning applications and tree works in Appendix 2 previously circulated. Decisions reached and latest information now attached as Appendix 2 to these minutes.

61. CANTERBURY DISTRICT LOCAL PLAN - Preferred Option Consultation Draft

Canterbury City Council has launched its draft Local Plan for consultation. This document will guide development and be the official blueprint for the district to 2031 covering homes, businesses, shops, leisure facilities, countryside - everything that contributes to how people live, work, travel and spend their free time within our district. The Clerk had studied the Preferred Option Draft Consultation 2013 and the Landscape Character and Biodiversity Appraisal 2012 and prepared a detailed overview of the proposals (as to those impacting on Chestfield in particular) – and this had been previously circulated as Appendix 2a. There are eight main strategic sites for housing within the Canterbury district – Cllr Ellis commented that the nearest one for 600 dwellings at Greenhill would impact on traffic through the village and especially on Molehill Road.

62. FINANCIAL MATTERS

RECEIVED the bank statements for June 2013, and RESOLVED the signature of the Chairman thereon;

NOTED a payment of £16.33, for the Plusnet Internet account taken by direct debit.

RESOLVED to agree a request from RABGAS residents association for a grant towards their Annual Summer Garden Party in September; a £50 grant agreed.
RESOLVED to agree a request from The Drive, Drove and Meadow Drive Road Association for a grant towards a Community event on Sunday 7 July; a £50 grant agreed.
RESOLVED to agree a request from Green Leas residents for a grant towards a community event on 3 August 2013; again a £50 grant approved.

63. AUTHORISATION OF ACCOUNTS

The Clerk presented finance sheets for cheque payments requiring authorisation totalling £1,098.16, together with an additional sheet totalling £3,778.17. Cllr Ellis proposed and Cllr Chapman seconded and it was RESOLVED that the financial matters and accounts be authorised for payment.

64. CLERK'S REPORT

Correspondence:

- (a) Action with Communities in Rural Kent electronic newsletter
- (b) Canterbury City Council's neighbourhood development team Parish newsletter.
- (c) A copy of the planning policy manager at CCC's presentation to the Rural Area Member Panel on the draft Local Plan
- (d) Children's Centres consultation - Kent County Council is reviewing the way in which Children's Centres operate. A consultation will to 4 October 2013. Priorities are to continue to deliver universal frontline services across the County, to provide targeted provision to those children and their families who need it most, and to do this within the resources available. Significant savings of £1.5 million are needed because of a reduction in public funding. To contribute to the consultation go to www.kent.gov.uk/childrenscentres.

Electoral Review of Canterbury

Letter received 28 June 2013 from the Local Government Boundary Commission announcing the start of the electoral review of Canterbury City Council, requested by the city council. The Commission will initially consult on the number/council size – and whether Canterbury should be represented by 38 councillors – 12 fewer than the current arrangements. Representations to be made to Commission by 6 August. Once these have been considered the Commission will take a provisional decision on council size and publish these conclusions in September 2013 for a public consultation on the ward boundaries to run until 16 December 2013.

The next steps will then be draft recommendations published in March 2014 and a further 12-week public consultation, then publication of the final recommendations in late 2014. The Commission will make recommendations on the number of councillors, the number and boundaries of wards, and the names of wards.

The Clerk explained she is trying to find out more information to be able to make an informed response to the Boundary Commission. She will let Cllrs know what she finds out.

New Police Contact Points initiative

The Kent Police & Crime Commissioner and Kent Police launched their new mobile Police Contact Points initiative on 27 June 2013. There will be 6 mobile Police Contact Points across the County. They will operate from Wednesday to Sunday on a rolling 2-week schedule, spending 90 minutes at each location, giving an opportunity for residents to drop by and speak to the PCSO about any local policing concerns or issues. It is also an opportunity for the Parish/Town Council to be there when the mobile van arrives to demonstrate to the local community that they are working closely with the Police and to raise any specific issues themselves. **Further details on the initiative, locations, dates and timings at**

http://www.kent.police.uk/contact_us/police_contact_points/police_contact_points.html .

In order to publicise the surgeries to residents and Cllrs the Clerk agreed to add the surgeries dates to the Minutes, do an article and any relevant dates in the future magazines, and do a template poster for the noticeboards to advertise the surgeries from now on.

84th Kent County Show - Friday 12, Saturday 13 and Sunday 14 July 2013

The Kent County Show is open from 8am to 6pm every day. The Show has plenty of displays, entertainment and local food, with over 400 exhibitors and trade stands. This year at the Show Office there have been many changes, with new staff, a new Chairman, new attractions for the Show and a number of new systems which have been put in place to make life easier, both for visitors and the staff team. More information at www.kentshowground.co.uk.

CCTV systems - Police Commissioner followup

At the 13 May parish council meeting Kent's Police Commissioner attended. Cllr Ellis explained he is part of a neighbourhood watch scheme where 7% of properties have been recently burgled; residents are looking to pay for their own CCTV but there are difficulties around getting material good enough for the Crown Prosecution Service – he asked for a contact in the police force that they could contact for best information. A response has been received from a Force CCTV Liaison Officer, with electronic copies of a document (jointly published by the Home Office and ACPO) that gives the UK Police requirements for digital CCTV systems. CCTV systems meeting all these police requirements should also produce material of a sufficient standard to be acceptable to the CPS and the Courts. Further information and advice from Kent Police as regards the setting up and operating of CCTV systems is at http://www.kent.police.uk/advice/business/bus_prop_sec.html. For more information the council may contact Mr Mick Harrison - 01622 798651 or mick.harrison@kent.pnn.police.uk

Onshore Windfarms

Communities will have a greater say over the siting of onshore wind farms and have increased benefits from hosting developments that do proceed. Further details on the measures that Government is introducing at <https://www.gov.uk/government/news/onshore-wind-communities-to-have-a-greater-say-and-increased-benefits>.

Kent Highways Survey results

In November 2012, KALC circulated a survey to all Councils on behalf of KCC Highways and Transportation. The survey was to provide feedback on the highways and transportation service delivered. The results have been officially published and are available for viewing. There are 2 reports available, an overarching summary report and a more detailed research report, at: http://www.kent.gov.uk/roads_and_transport/highway_maintenance/fault_reporting/how_we_will_respond_to_you/residents_satisfaction_survey.aspx

Local council tax support grant and capping/referendums

NOTED a letter received by KALC from Brandon Lewis MP, DCLG Minister, in response to the KALC Chairman's letter of 16 May calling for statutory guidance to billing authorities requiring them to pass on the Parish Council funding element from the Local Council Tax Support Scheme. KALC also raised concerns on capping/referendums.

The response makes it clear that Government expects local authorities to continue to pass down funding. With regards to referendums it states "in the event that we determine referendum principles for town and parish councils, it is likely that we will include a deminimis principle that excludes the majority of smaller councils from the requirement to hold a referendum."

COMMEMORATIVE OAK AND STAKE/TREE GUARD

Cllr Chapman reported at the May meeting that the Oak tree is in leaf but is growing quickly and needs another support stake. The Clerk is in dialogue with a Canterbury City Council officer regarding the best approach to help the growing Oak tree. It has a distinct 'kink' in its trunk.

CIRCULAR WALK SIGNAGE AT RADFALL RECREATION GROUND

The Clerk met with an Outdoor leisure officer from Canterbury City Council on 19 June 2013. A lectern style signage information panel board was felt the best style to be indiscrete rather than a taller board at eye level. A location away from the pitch and just outside the car park area was agreed and permission given to go ahead with an installation there. The Clerk has researched companies who deal in this type of project and is progressing this.

CHESTFIELD YOUTH CLUB

The Clerk reported at the June meeting that volunteer residents Linda and John Wickings have given notice to cease running the fortnightly youth club, after ten years, at the end of July. The Clerk sent a thank you letter to them. The Clerk has devised a letter to young people and surveys for the young people and their parents to fill in and return by 31 July. Ideally parents will come forward to be new volunteers. The Clerk will put a notice on noticeboards and also run an article in the September magazine also. Cllr Bailey and the Clerk attended the last youth club session and using his Chairman's allowance, Cllr Bailey presented them with an engraved vase to thank them for their hard work and commitment over the last ten years. Cllr Bailey explained future storage of the club's equipment would be an issue (currently at the Wicking's home) and the venue also needed to be confirmed on its current arrangement with the WI. It was thought the Rugby Club may have a redundant container that could provide a storage option. The Clerk agreed to deal with the survey returns first and then agree future steps such as looking at alternative local provision.

WEBSITE - The Clerk and Cllr Ellis continue to make improvements to the parish council's website. Further improvements are in hand and progressing. Cllr Ellis said he would provide more information to the Clerk to upload to the website

ROSE BED AT THE BOTTOM OF MAYDOWNS ROAD

Cllr Len Claisse has maintained this rose bed for many years. However, ex parish councillor and resident John Page has arranged for a neighbour of his to take over the upkeep of the rose bed from now on. He is a Mr Brian Walker of 16 Maydowns Road. He will keep it weeded and ask for manure at the end of the year. The Clerk has sent him a letter of thanks.

OFFSITE OPEN SPACE DEVELOPER CONTRIBUTIONS 2012

As previously reported, Canterbury City Council is holding developer contributions from 2012 of £1,379 for Chestfield. This £1,379 may be allocated to a project(s) that could include enhancing amenity open space, equipped playgrounds, outdoor sports pitches or semi natural space. It may be used this as match funding for external bids or added to existing Parish Council funds - or rolled over into next year until a suitable project comes forward. A Parish Council resolution and an invoice are required before Canterbury City Council can release the funds to the Parish. Cllrs considered this at the April 2013 parish council meeting and resolved to investigate the provision of a basketball hoop and tarmac area at the play park as there is very little for older children to do. The Clerk has obtained quotations for a hoop either with or without additional head panel board, and with a 25 metre square tarmac pad.

The Clerk met with a city council officer on site on 19 June 2013. The city council is happy with this suggestion, especially as the existing play park is aimed at younger children. The suggested preferred location is on the boundary with the Ridgeway a little way in from road. This was felt to be the best location for a number of reasons. The Clerk has established that planning permission is not required for the project, as there are inherent permissions within the current permissions of the site, but recommends that as residents will not therefore be consulted through planning application channels, that the project be delayed until the September magazine is produced. This will enable a low level consultation with all residents to be undertaken before a manufacturer's site survey is carried out and the project finalised. The article will state that the parish council has no plans to ever floodlight it.

COMMUNITY PAY BACK

C/FWD from the May meeting: Canterbury City Council liaises with the probation service to find projects for Community Payback groups. Cllrs drew a list at the March parish council meeting and the Clerk suggested these. Serco will take away rubbish and litter free of charge but there may be a charge made for fly tipping items. The latest update is that it is unlikely that the payback crew will remove fly tipped rubbish. The Clerk is continuing to liaise with the probation service over which jobs may be done.

PARISH CHARTER

Canterbury City Council is developing a parish charter – a document to help define the relationship between the City Council and Parish Councils and to encourage better working relationships, by

clearly defining the expectations that both may have of each other. It would identify what contributes to creating these good relationships and would state what both parties can contribute. The Clerk has now booked a place on a workshop being organised by CCC on Saturday 20 July 2013 and will report back to the August meeting.

SPEEDING SIGN PROPOSAL FOR CHESTFIELD ROAD

The residents of 31 Chestfield Road, the location chosen by the parish council at the June meeting, were supportive that the parish council pay for a second Vehicle Activated Sign (VAS) outside their property for traffic entering the village from the Old Thanet Way. The Clerk then sent off the required Design Brief paperwork and a location plan on 21 June 2013 to Kent Highways with the request. However, Kent Highways replied on 25 June that they have looked at the location and unfortunately this location is unsuitable for a VAS. The position is located under overhead cables, this poses a maintenance hazard should high reach access be required, this is especially likely with solar signs as the posts are much taller. If a new location can be found then they can progress this further. The Clerk will revisit the area with a Kent Highways Officer, to try and find an alternative location. The Clerk has written to the residents of 31 Chestfield Road with this update for their information. Additionally, Kent Highways have also now asked that audits of the existing furniture, fixed signs, road condition and road markings is undertaken - with an assessment of their standard and condition. The Clerk will prepare these for any agreed new location. She will also talk to the Clerk at Hackington Parish Council as there has been a newly installed VAS at Tyler Hill (under power lines), and see how instrumental Hackington parish council was in installing that, and see if lessons may be learned.

HIGHWAYS REPAIRS THE RIDGEWAY

Cllrs considered a financial contribution to Ridgeway and Fern Close Residents Association to undertake road repairs and improvement of the section from Chestfield Road to Fern Close at the 11 March 2013 parish council meeting. As per the parish councillors steer at that March meeting, afterwards the Clerk drafted a letter to KCC Cllr Mike Harrison asking for pressure to bear on Kent Highways to do some repairs. He acknowledged the letter but was unable to do anything during the period of Purdah prior to the county elections. Cllr Harrison was re-elected for a new 4-year term at the elections on 3 May. The Clerk re-contacted him on 6 May and asked that this now be picked up.

Since then the Clerk has received 3 quotations from the residents group for the three main bad areas – (1) at the entrance (2) the area to the left as you drive out that has collapsed towards the verge, and (3) to base out the bad areas and machine lay overlay. The quotes are £2,951, £3,950, and £11,400. The residents group have asked that the parish council or county council consider financial help and/or ask that Kent Highways be asked to see if they can obtain a better quotation from their roads maintenance contractor.

Cllrs agreed that they should assist in whichever way they can except financial due to setting a precedent and listening to the legal response from KALC on this issue. They agreed the Clerk should contact KCC Cllr Harrison and ask that Kent Highways be asked to provide a quote also.

CLERK ANNUAL APPRAISAL - The Clerk would like to thank the Chairman for completing her annual appraisal on 30 June 2013. This has not raised any areas either for development or employee concerns.

DOG CONTROL ORDERS - At the May meeting a resident commented that the dog control orders have recently changed or are going to change so that people will not be able to walk their dogs on sports pitches. The Clerk has spoken to city council officers who advised that there are two types of orders, one to clean up after them, the other excluding them from play areas. All the dog control orders are on the council's web site and relate to specific areas. A city council officer may be looking at changing the orders but is not sure when.

65. NEW NOTICEBOARD

Cllr Bailey raised a suggestion of a new noticeboard at Primrose Way alongside Sainsbury's path (with the need to obtain the land owner's permission). This is a well used route and would be the only noticeboard on the parish council's circular walk. The Cllrs were happy with this idea in principle and the Clerk will add the idea to the Agenda for the meeting with Sainsburys on 16 July as Cllrs assume the land belongs to them. .

66. THE CREATION OF A YOUTH COUNCIL

Cllr Ellis had asked that the parish council consider ways to create a youth council. He stated that Cllrs need to be clear on what they want a youth council to take on as its responsibilities and that a youth council should not be created in a vacuum. He suggested that all the groups accessing young people in the village (scouts, cricket, golf, rugby clubs and The Rotary and residents associations in the village) should be approached with the idea, and find out what they would want a youth council to do, and how not to step on anybody's toes. Their ideas could be asked for, and also asked to explain where there are any gaps that the parish council may be able to fill. There should also be contact with the Herne High and Whitstable Community College senior schools. A wider network could facilitate shared trips perhaps. Cllr Chapman commented that it would be great to have a representative from youth of the village at a parish council meeting to give suggestions to Cllrs. Cllr Bailey felt that the council could consider a treasure hunt and/or easter egg chase or similar in 2014.

Cllr Bailey commented that it all hinges around the interest of young people to get involved. The Clerk was asked to write to the contacts in the village magazine and explain this is a Chestfield focussed initiative to feed in to the parish and work alongside each organisation to enrich what there is for young people to do. The letter should also advise that there is the potential for the parish council to provide match funding for youth projects. The Clerk will also do other research and liaise with Cllrs Ellis and Bailey on the way forward.

67. CIRCULAR WALK AROUND THE VILLAGE

Signage for the Rugby Club is now ready to install and the Clerk and Chairman are to install it on 16 July. The perches have been collected and the Clerk and Cllr Chapman have marked two possible locations on the golf course. Cllr Watkins is to take some of the walk brochures to McDonalds as they have agreed to display there.

68. DEFIBRILLATOR LAUNCH

Cllr Bailey explained the Rotary Club are keen to have a launch for inclusion in the Rotary publication in this, their 50th year. Cllr Bailey is to organise a launch for 16 July 2013.

69. SPEEDWATCH

There have been 77 vehicles travelling 36-65mph from five one hour checks at different locations since the last meeting.

The Clerk has booked to take the equipment to Tunbridge Wells for its annual service and calibration.

70. BUS SERVICES

There is a new No. 5 bus giving an extra service starting at the end of Maydowns Road at 9.31am. All the No. 5 buses now take a different route as they can no longer travel through the Westgate Towers in Canterbury. They travel along Station Road West, along Rhiems Way, to Canterbury Bus Station.

71. KENT INTERNATIONAL AIRPORT

Cllr Claisse advised the next meeting is on 9 July which he will attend and report back to the August parish council meeting.

72. KENT ASSOCIATION OF LOCAL COUNCILS

Cllr Claisse advised the next meeting is on 10 July which he will attend and report back to the August parish council meeting.

73. PUBLIC RIGHTS OF WAY

Cllr Hunter explained he had taken a phone call from a resident about the public right of way from The Leas to The Drive. This has a concrete bollard in the middle of it as a restriction to prevent cars. This resident however has an invalid carriage and it cannot fit through. The Clerk suggested Cllr Hunter signpost the resident to the KCC PROW department on where this stands legally.

74. ENVIRONMENT

Cllr Brealy explained that the end of Maydowns Road has currently remained clear of rubbish. He also agreed to walk Maydowns Road and report back on how many of the trees the parish council provided have survived.

RECEIVED the Clerk's write up of a public exhibition about a proposed reservoir at Broad Oak (previously circulated as Appendix 5). South East Water own the necessary land. Water would be abstracted from the River Stour at Plucks Gutter (12 miles away) and pumped to the reservoir – and pumped only during the high winter flows on the River Stour. This £76.5m scheme would deliver 13.5 million litres per day. Reducing the size of the proposal from the 2010 plans will avoid inundation of an SSI site and ancient woodland. There would be new recreational facilities created (such as angling, bird watching and walking), and increased biodiversity. The scheme would cause the loss of agricultural land. South East Water plan to deliver by 2033.

DISCUSSED a resident's suggestion that the parish council take over the Maintenance contract of Radfall Recreation Ground (The Clerk had set out details and options in the previously circulated Appendix 6). Cllrs felt that there would be no benefit in this, that the city council would not be keen on the suggestion as they make income from the ground, and the field is not only used by Chestfield residents so the local precept should not be burdened.

SAINSBURYS AND SWALECLIFFE BROOK

For the parcel of waste land at The Brook – Previously reported the heras fencing from 9 April 2013 – with two runs of fencing, one each side of the river bank, and chained and padlocked the fence runs at each end to existing structures on site (local bridge over the river and the concrete silo type structure at the other end).

The Clerk wrote to the local manager and head office on 7 May 2013 asking for details of the store's future plans for this area. The Clerk and Chairman met with Patrick Goodgame on 31 May 2013.

He confirmed Sainsburys have no plans for the area, but that as we are now living in a claim society and he felt there had been health and safety points and the potential for harm with both the river and the history of anti-social behaviour, Sainsburys felt that fencing of the area was the best solution.

He agreed with the Chairman that the area is now an eyesore, and that the fencing has stopped the access through the area, for dog walkers and as a cut through to the trading estate. The Chairman explained there had been several residents contact him and the Clerk over this loss of access. The Chairman explained the press had been in contact with him over the area and the fencing. The store manager agreed to find the best contact within Sainsbury's facilities/property team and Cllr Bailey agreed to speak to this contact with a view to improving the area and its look, for example, with an attractive wooden fence.

This was chased and the deputy manager confirmed he had met with their new Regional Facilities Manager to discuss opportunities, and a joint meeting to discuss this was invited to the Clerk and Chairman. The Meeting will take place on 16 July 2013. This timescale should give the new RFM time to get an understanding of the site and get the relevant contractors on board and ready for the plans to be put in place. The Clerk and Chairman will attend and report back to Cllrs after the meeting.

The meeting closed at 10.00 p.m.

Signed..... (Chairman) Date.....

Extended permitted development rights for householders

In May 2013 extended permitted development rights for householders came into legal effect. The new legislation allows for single storey rear extensions to be built up to 6m long for attached houses (i.e. terraced or semi-detached) or 8m long if a detached house.

The legislation applies for 3 years from 30 May 2013 to 30 May 2016 but does not apply to houses in Areas of Outstanding Natural Beauty (AONBs), Sites of Special Scientific Interest (SSSIs) or Conservation Areas.

The legislation also brings in some permitted changes of use also not needing a planning permission: such as Office to residential; Agricultural to many other Class uses, and a temporary pop up (but not in a listed building).

The Clerk has sourced the following –

i) Canterbury City Council's web page, detailing whether planning permission is required at <https://www.canterbury.gov.uk/planning/planning-permission/do-i-need-planning-permission/>

ii) The legislation as published

<http://planningjungle.com/wp-content/uploads/SI-2013-No.-1101-The-Town-and-Country-Planning-General-Permitted-Development-Amendment-England-Order-2013.pdf>

iii) Central Government's Planning portal page – this has the necessary forms but not much advice

<http://www.planningportal.gov.uk/planning/applications/paperforms#ex>

iv) A Planning portal guidance note;

http://www.planningportal.gov.uk/uploads/1app/guidance/guidance_note-larger_home_extension.pdf

Only the owners or occupiers of adjoining premises can comment. The legislation does not allow for Local Planning Authorities to take into account the views of a Parish Council, unless of course the Parish Council owns or occupies any adjoining premises.

The local authority has to consult the adjoining premises, with a consultation period of 21 days.

Where no objection from adjoining premises is received then the Local Planning Authority cannot require or refuse prior approval.

Where any owner or occupier of any adjoining premises objects to the proposed development then the prior approval of the local planning authority is required as to the impact of the proposed development on the amenity of any adjoining premises – so only in instances of objection will the city council get involved in the proposal.

The Clerk has talked to a planning officer at Canterbury City Council and established that where these new permitted rights exist the “applications” will still be published on the weekly email lists but with a different distinctive coding and description to set them apart – although only the neighbour is allowed to comment, so the parish council may only note the development proposal.

New Applications

CA/13/01026/FUL

McDonalds Restaurant Ltd, Thanet Way:

Demolition of existing office and corral to accommodate a reconfiguration of the drive-thru lane and access point, formation of a new remote corral with 1.8m surround, construction of a new signage island and reconfigured kerb lines including associated site works. Installation of 2 no. Customer Order Displays (COD) with associated canopies & amendments to existing signage suite.

The Planning Cllrs visited and learnt it is the franchisee who has asked McDonalds for modifications to the drive-thru. Cllrs questioned whether buildings alterations would allow for future anticipated growth of refuse and had satisfactory responses including reference to a future application for extended corraling (now contained in CA/13/01158/FUL below). This demolition application links to the new

	application below CA/13/01158/FUL for the reconfiguration of the drive through. To enter the drive thru currently involves many cars having to go across the car park entrance too, so improvements to will negate this.
CA/13/01027/ADV McDonalds Restaurant Ltd, Thanet Way Reconfiguration of existing signage suite including the retention and relocation of signs and provision of additional signage. The suite consists of 2 no. height restrictors, 4 no. freestanding signs, 3 no. banners and 1 no. side-by-side directional.	Planning Cllrs confirmed the height would be the same as existing signage and designs met with previously approved standards for MacDonald signage.
CA/13/01158/FUL McDonalds Drive Thru, Thanet Way Minor reconfiguration of the drive thru lane and access, erection of a new signage island, reconfigured kerb lines and associated works to the site including the erection of a corral (storage area) to the east of the store with 1.8m timber fence surround and a new bin & compactor storage area to be formed at the rear of the store.	The proposed drive-through, to create two lanes rather than just one as at present, appeared helpful - facilitating reduction in any risk of traffic tailback at busy periods. The drive through lane would extend wider than at present but does not cause any loss of parking spaces. The relocation of the corral (for mainly cardboard storage) from the rear to the front boundary makes it more visually intrusive but does not cause line of sight problems. However the parish council should ask planning officers to check that 1.8m high fencing complies with regulations at this point.
CA/13/01159/ADV McDonalds Drive Thru, Thanet Way Installation of one double ended goal post height restrictor and two Customer Order Displays with associated canopies and amendments to the existing signage suite with additional signs and reconfiguration of existing signage suite including the retention and relocation of signs plus additional signage. The suite comprises 4 freestanding signs, two banners and one side by side directional.	The parish council would like the signage to be less intrusive, but it is acceptable as the usual corporate branding and style. There are no further banners proposed other than the two existing on the front boundary. None of the new signage is more intrusive than current, so the parish council has no objection.
CA/13/01056/FUL 108 Maydowns Road Proposed two storey side extension to form annex to existing dwelling.	Planning cllrs noticed the wood burning stove had no identified flue. As it is located against a single story wall there is a risk it will either be too low or require an unsightly stack rising to 2nd storey roof level. Neighbours in 110 and 112 have expressed concern. Subsequently the applicants contacted the Clerk and explained they do not in fact plan a wood burner at present and if they do in future they will seek the necessary advice.
CA/13/01074/FUL Land adjacent to 62 Chestfield Road Proposed new two storey dwelling with garden and parking	Planning Cllrs continue to have reservation about this tenth of an acre site but noted that the neighbour has withdrawn his objection as development would be preferable in his view to the continued use of the land as it is. Whilst planning cllrs agree with him that it is extremely unsightly

	with an abandoned vehicle and furniture, and that it may present a health risk, this is not a planning consideration to support the proposal. The neighbour repeated his concern that if development proceeds there should be control of access by heavy vehicles due to possible blockage of this narrow cul de sac. The parish council would suggest that this concern becomes a condition if permission is granted.
CA/13/01146/FUL 23 Blackberry Way Two-storey rear extension	This extension creates a lounge and bedroom with an ensuite facility. Materials for roof and walls and windows to match existing. The rear boundary is well screened with tall leylandii trees. There is no direct overlooking and no direct impact on any neighbouring properties. The parish council has no objection.
CA/13/01057/FUL Mount Elgon, Radfall Road, Demolition of existing garage. Ground floor single-storey side extension and alteration and extension of existing roof with addition of gable end to the side elevation. New windows to front, rear and side at first floor level.	The north side of the property adjoins privately owned woodland, which in 1957 had TPOs applied to some of the larger trees, none of which are near the border. In 1988 the wood was designated as a SSSI (after the 1987 storm). The garage adjoins this northern boundary so its replacement with an extension will not impact on any neighbours and the new planned windows do not act to the detriment of any nearby properties. Additionally, the plan is to leave the existing garage base, nearest the wood, in place to reduce disturbance to the area. The parish council has no objection.
CA/13/01161/FUL John Wilson Industrial Park, 94-106 Reeves Way Retention of part change of use from offices (B1 Use Class) to Church (D1 Use Class) for a temporary one year period	This is a retrospective application, in use as a Church since 1 May 2013. The new Covenant Church is a charity based in London, with 51 Churches in the UK, the nearest in Canterbury, and where this new one is the newest with a current congregation of 25. No external changes to the building of access and hard-standing are proposed. Hours of opening to be 10.30-12.00 on Friday, Wednesday morning prayers and evening service and 9.30-14.00 on Sundays. The parish council has no objection.

Notifications

CA/13/00697/TPO	60 Grasmere Road Removal of major dead wood, thinning of internal crown by 20% and trimming of outer canopy of oak tree subject of TPO No. 1 of 2009.	Granted by CCC
CA/13/00710/FUL	105 Maydowns Road Replacement of existing wood balustrade and privacy screens with stainless steel and clear glass balustrade 1.1m high and opaque glass privacy side screens 1.8m high.	Granted by CCC

CA/13/00727/FUL	9 Willow Way Proposed ground floor extension to kitchen area and proposed loft conversion comprising raised ridge height, front gable and dormer to rear elevation. Re-submission following withdrawn application CA/12/02008	Granted by CCC
CA//13/00766/FUL	Owletts, Molehill Road Conversion of storage space over garage into habitable accommodation and extension of rear dormer.	Granted by CCC
CA//13/00885/FUL	Queens Acre, Broomfield Gate, Chestfield Replacement dwelling	Granted by CCC

Trees

For information only, the following tree works application was EXEMPT:

153 Chestfield Road - Remove a dead willow, located on left hand side of the rear garden and Remove dead wood from a Silver Birch and a fruit tree

Ash die back

Cllr Chapman advised that the Forestry Commission website now has a video showing how to identify Ash die back disease. She also advised that it also has information on hairy caterpillars infesting Oak trees that can cause a nasty rash if touched.

She has also heard about a beetle affecting Oak trees and agreed to try and get more information.