

CHESTFIELD PARISH COUNCIL

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TO: ALL MEMBERS OF CHESTFIELD PARISH COUNCIL: Councillors are summoned to attend a meeting of Chestfield Parish Council on **MONDAY 09 January 2023 at 7.30pm** at the Women's Institute Hall, Chestfield Road, Chestfield, for the transaction of the business described in the following Agenda.

Amended Sparkes

A SPARKES, CLERK TO THE COUNCIL

A G E N D A

Under Appendix A of the Parish Council's Standing Orders, all councillors and members of public should announce at the start of the meeting whether they wish to record the meeting. A copy of the Standing Orders and Appendix A are available to view on the Parish Council's website or the Clerk can provide a copy on request.

1. Chairman's Opening remarks
2. Vacancy on the Council - to co-opt a candidate to the vacancy
3. Apologies for absence
4. Declarations of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests, and a reminder to think of any changes to the DPI register held at CCC, such as change of job or home.
5. To agree as a correct record the Minutes of the last parish council meeting held **14 November 2022**
6. UPDATES (not covered elsewhere on the agenda for discussion / decisions)
 - TO NOTE the defibrillator and cabinet for the WI Hall is now fitted, working, and registered on the necessary circuits and with the South East ambulance service
 - TO REPORT on the Christmas Activities
 - TO NOTE CCC has kindly now replaced the Molehill Road/Shrubhill Road dog bin.
 - UPDATE re the replacement of the noticeboard on the footpath to Sainsbury's in Primrose Way
 - TO NOTE Kitewood has agreed to meet the costs for installation of a new noticeboard near the entrance to the Grasmere Gardens development. The Clerk met a representative on site on 30 November 2022 and a two-Bay noticeboard will be ordered by Kitewood and installed by them in the new year.
 - UPDATE on the replacement of the two wooden seats on CW69 with recycled material benches - contractor agreed, and order placed on 15 December 2022 - with a 22 week lead-in time.
 - TO NOTE Bank Holiday Monday 28 August 2023 has been booked for another community event, like the Jubilee event in 2022, at the cricket club.
 - TO NOTE Kent Highways has declined the parish council's request for a "junction ahead" warning sign and "SLOW" legend on Radfall Road (detail on the Clerk's report)
7. **Adjournment of the meeting for parishioners' questions and comments. This is the only opportunity during the meeting for residents to speak. The period for public participation will last no longer than 10 minutes and a single member of the public is afforded no more than 3 minutes to make their representation, with the discretion of the Chairman.**
8. TO RECEIVE City and County Councillor Report (if applicable)
9. Use of section 101 Scheme of Delegation to the Clerk in conjunction with a minimum of two councillors since the last meeting: None.
10. Financial matters (Appendix 3)
 - o Schedule of Payments Appendix 3 Finance Schedule to be signed by the Chairman of the meeting
 - o TO RECEIVE an End of Quarter 3 expenditure report for information
 - o UPDATE re a resident's suggestion that the parish council pay for more new trees at the CCC owned Radfall Recreation ground - CCC has taken ground conditions into account and the existing tree stock, and has mapped and proposed 25 new trees: these supplement some existing species, and introduce some new: 5 x Swamp Cypress, 5 x Eucalyptus, 5 x SweetBay Magnolias, 5 x Field Maple, and 5 x Water Tupelo. And 3 new Oaks in an existing oak line boundary. CCC Contractors will plant in February 2023. Watering is included in the costings. At the July 2022 parish council meeting the PC resolved to pursue this under S101 delegation. Costings from CCC should be ready for the meeting.
 - o UPDATE/TO REVISIT a grant application from Kendal Meadow residents: For the small raised roundabout on the Kendal Meadow development outside number 16 - a group of residents would like to replant this with a central evergreen fir tree with surrounding flowers/shrubs such that it looks appealing all year round and can be festively decorated at Christmas when residents get together for a central event. Grant sought is £600 against total project costs of £850 with residents to do the initial planting work themselves and undertaking future maintenance. If approved this project would become a joint venture with the parish council applying for a highway's cultivation licence etc and covering insurance liabilities for volunteers

- TO DISCUSS and RESOLVE an *in principle* contribution to/or a paid element of the Chestfield Cricket Club's improvement works for: safeguarding improvements; female changing provision, and provision of a disabled toilet etc, to be undertaken by May 2023 - firm details /costings are awaited.

11. TO RECEIVE the Clerk's report, including correspondence (Appendix 4)

- TO RECEIVE the Clerk's writeup of the Water Resources South East (WRSE) webinar held on 22 November 2022 about the regional Water Resources Management Plan for the South East.
- TO NOTE a Southern Water drop-in event for members of the public regarding the Swalecliffe Pathfinder Project at the Whitstable Umbrella Centre between 2pm-4pm on 21 January 2023 (more information on the Clerk report)
- TO NOTE the Clerk will attend a CCC briefing for parish councils on 25 January regarding the arrangements for the elections on 4 May 2023 and about the new requirements for voters to show photo ID at the polling station.

12. Highways

- UPDATE re residents' concerns re parking problems at Radfall Recreation ground (info on Clerk report). CCC has now added a proposal themselves on next year's annual parking review for No Waiting yellow lines between 8.30am to 6.30pm to be provided opposite the recreation ground entrance from 139 Chestfield Road to the junction with Molehill Road.

16. Environment

- UPDATE re Resident's suggestion to extend the line of hedging at the Rugby Club alongside Primrose Way leading to Lavender Close perimeter - dialogue since the last meeting with the Rugby Club and CCC as the landowners, mindful of future maintenance costs not just one-off installation / provision.

17. TO RECEIVE Planning Report including current applications (to be appended to the Minutes as Appendix 2)

TO NOTE the parish council's response to the CCC consultation running until 16 January 2023 on its [draft Cycling and Walking Implementation Plan](#)

TO NOTE the Clerk's writeup on Appendix 2 of the CCC presentation held on 05 December 2022 re its Open Spaces Strategy

TO NOTE a virtual meeting was held on 06 December 2022 with the Chairman and Clerk of Blean Parish Council re a proposed development of 85 homes in Blean (CA/15/02523) and a response has been sent to the Planning Inspectorate re Chestfield's concerns about the potential implications of this on The Brook downstream

The draft Canterbury District Local Plan (CDLP) to the year 2045 is out to consultation until 16 January 2023. Online maps of all proposals at www.canterbury.gov.uk/localplanmap - TO NOTE the parish council's response to the Canterbury District Local Plan consultation.

CCC proposes two strategic housing/mixed use sites for Chestfield - at Brooklands Farm (1,300 dwellings, a primary school and a Special Educational Needs school) and Bodkin Farm (for a secondary school with sixth form, and 250 houses).

TO NOTE a site meeting was held on 21 November 2022 with the planning consultants in relation to the Brooklands Farm proposals.

TO NOTE the Bodkin Farm team is offering an in-person meeting with the parish council for a day in February.

TO NOTE that to inform the consultation on the Canterbury District Local Plan to 2045, and the two strategic sites proposed for Chestfield, an article in the December magazine invited residents to give details and evidence of any locations/junctions in the parish where they feel unsafe driving/walking/crossing the road, and where there might be needs for improved lighting, dropped kerbs, crossings, cycle lanes, and/or junction improvements. No residents have so far responded.

Dates of planned full parish council meetings: 09 January, 13 March 2023 And Monday 20 March 2023 for the Annual Electors' Meeting, 22 May (delayed by May elections and bank Holiday 08 May), 10 July, 11 September, 13 November 2023. Christmas Carols event 21 December 2022. Councillor surgeries for residents - Come along informally between 6.30pm and 7.30pm to the WI hall in Chestfield Road to voice any concerns or give any comments to a councillor. Dates of surgeries for residents: from 6.30pm - 7.30pm - 09 January, 13 February, 13 March, none in April due to Easter bank holiday clash, 22 May (delayed by May elections and bank Holiday 08 May), 12 June, 10 July, none in August, 11 September, 09 October, 13 November and 11 December 2023. (AND Monday 20 March 2023 for the Annual Electors' Meeting. AND Christmas Carols Event to be Wednesday 20 December 2023.