

CHESTFIELD PARISH COUNCIL

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TO: ALL MEMBERS OF CHESTFIELD PARISH COUNCIL: Councillors are summoned to attend a meeting of Chestfield Parish Council on **MONDAY 12 September 2022 at 7.30pm** at the Women's Institute Hall, Chestfield Road, Chestfield, for the transaction of the business described in the following Agenda.

Amended Sparkes

A SPARKES, CLERK TO THE COUNCIL

A G E N D A

Under Appendix A of the Parish Council's Standing Orders, all councillors and members of public should announce at the start of the meeting whether they wish to record the meeting. A copy of the Standing Orders and Appendix A are available to view on the Parish Council's website or the Clerk can provide a copy on request.

1. Chairman's Opening remarks
2. TO NOTE the resignation of Chris Ellis from the parish council on 20 July 2022 due to relocation. Following the publication and posting of Notices TO NOTE no by-election was called for.
3. Apologies for absence
4. Declarations of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests, and a reminder to think of any changes to the DPI register held at CCC, such as change of job or home.
5. To agree as a correct record the Minutes of the last parish council meeting held 11 July 2022
6. UPDATES
 - Further to a site meeting with the Clerk, CCC has replaced the dog bins removed in Primrose Way with dual-waste bins, and the Molehill Road/Shrubhill Road dog bin will also be replaced with one of a different style.
 - Re the possible provision of New native Hawthorn hedging to fill in the gaps in the existing hedging at the front near Chestfield Road/The Ridgeway corner - TO NOTE KCC and CCC has no budget to maintain any additional hedging and this idea has been abandoned at this time. Furthermore, KCC rather than CCC will now maintain the front KCC owned frontage - their cutting schedule for urban grass is 6 times per year between March and October, approx. every 6 weeks. And hedges are visited once per year. This is different to CCC cutting regimes and there may be a number of enquiries regarding this until residents are aware of the new regimes.
 - TO NOTE the Hedgehog Highway surrounds were advertised in the September magazine and TO RECEIVE verbal update on uptake.
7. Adjournment of the meeting for parishioners' questions and comments. This is the only opportunity during the meeting for residents to speak. The period for public participation will last no longer than 10 minutes and a single member of the public is afforded no more than 3 minutes to make their representation, with the discretion of the Chairman.
8. TO RECEIVE City and County Councillor Report (if applicable)
9. Use of section 101 Scheme of Delegation to the Clerk in conjunction with a minimum of two councillors since the last meeting:
 - I) Reprinting of Circular Walk leaflets.
 - II) Additional stakes and ties for the new trees at Chestfield play park
10. Financial matters (Appendix 3)
 - o Schedule of Payments Appendix 3 Finance Schedule to be signed by the Chairman of the meeting
 - o TO NOTE the external auditor has approved the accounts for year ended 31 March 2022 and TO NOTE that the Clerk published a "Notice of Conclusion of audit" on the parish council's website and noticeboards on 26 August 2022
 - o TO RESOLVE that the parish council remains in the central procurement and appointment scheme for External Audit for the period 2022-23 to 2026-27.
 - o UPDATE re installation of a defibrillator and heated cabinet at the WI hall.
 - o TO NOTE a new hose for the WI Hall has been purchased since the last meeting and ANY UPDATE re WI consideration for the quotation of £140 for the provision of an additional external tap at the WI Hall
 - o TO RECEIVE A VERBAL UPDATE re a resident's suggestion that the parish council pay for more new trees at the CCC owned Radfall Recreation ground
 - o TO CONSIDER AND RESOLVE advertisement rates in the magazine for the Annual advertisers' renewal exercise now due.
 - o TO RECEIVE options from the contractor for the future maintenance of the Maydowns Road rosebed and TO RESOLVE a favoured option (subject to CCC agreement).

- TO NOTE as per the last meeting's resolution that poppies will be added to the village planters to mark Remembrance Day and this year being the 40th anniversary of the Falklands war
- 10. TO RECEIVE the Clerk's report, including correspondence (Appendix 4)
TO NOTE the ONS has published the initial Census 2021 results
- 11. TO NOTE a climate-change-themed Community Quiz in conjunction with Hackington Parish Council is now set for Friday 14 October 2022 at the cricket club from 7pm. TO DISCUSS and Resolve catering arrangements and volunteers etc.
- 12. TO RECEIVE the Clerk's writeup of the CCC Engagement meeting with parish councils held on 19 July 2022, including updates on waste management, review of public toilets, the Parish Charter and new Model of governance at CCC
- 13. TO NOTE the final draft Charter (that the Clerk was part of the working group for) goes to CCC to ratify at Cabinet on 26 September 2022.
- 14. TO NOTE UPDATE thank you buffet events for the village volunteers are now booked for Saturday 17th September 12-2pm and Sunday 25th September 2022 2pm-4pm.
- 15. Highways
 - Possibilities for improvements for cycling/cycle path provision in and around the parish. TO NOTE that Sustrans has no capacity to liaise / advise the parish council at the present time.
 - **Temporary Road Closure - Chestfield Road, Chestfield from 14th October 2022** - Part of Chestfield Road will be closed from 7pm on Friday 14th October 2022 until 5am on Monday 17th October 2022 and from 7pm on Friday 21st October 2022 until 5am on Monday 24th October 2022, between the junctions of B2205 St Johns Road and the A2990 Thanet Way, while utility works are undertaken.
 - TO CONSIDER residents' request for the parish council to submit a request to CCC for a length of double yellow lines at the junction of Polo Way with Chestfield Road, on safety grounds.
- 16. Environment
 - TO NOTE volunteers came forward offering to plant bulbs in some of the villages' verges and this will be progressed with bulb purchases for September/October planting
 - TO NOTE CCC has agreed to 'peg off' the wildflower areas on the Molehill Road village green to prevent accidental mowing and the Clerk has chased for this also g with additional re-seeding by CCC later in the year when the ground is softer.
 - TO NOTE that the Clerk has done a 'letter of support' for the Kent Wildlife Trust's "Wilder Blean" project to support their bid for funding to support and enhance the project.
 - TO NOTE that the Clerk was contacted by the Canterbury Biodiversity Network and asked to be a guest speaker to talk about Chestfield's Climate Change/Biodiversity Action Plan at their meeting on 25 October 2022, which will focus on 'Wilder Parishes' and examples of biodiversity-related activities within local parishes.
 - TO CONSIDER arranging another community litter pick for late November /early December to tie in with advertising it in the December magazine.
- 17. TO RECEIVE Planning Report including current applications (to be appended to the Minutes as Appendix 2)
 - TO RECEIVE the Clerk's write up of Canterbury City Council's online training session since the last meeting regarding "Presumption in favour of sustainable development" and TO NOTE a rescheduled CCC briefing re the Stodmarsh water quality issues will now be held on 21 September 2022.
 - **Any updates re the GRASMERE PASTURE development:** CA/21/02244 - Approval of appearance, landscaping, layout, scale and internal circulation for Phases 2 and 3 including the erection of 158 dwellings, 3,500 sqm of commercial floorspace, along with provision of all associated infrastructure, MUGA and parking, pursuant to outline planning permission CA//17/00/469/OUT.
 - **TO CONSIDER whether to inform the pending consultation on the Canterbury District Local Plan to 2045, whether to consult with residents in the December edition of the magazine, for details and evidence of any locations/junctions in the parish where they feel unsafe driving/walking/crossing the road and where there might be needs for improved lighting, dropped kerbs, crossings, cycle lanes, and/or junction improvements.**

If considered necessary, the Council is recommended TO RESOLVE that Members of the Press and Public be excluded from the meeting during consideration of the following agenda item by reason of the confidential nature of the items of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to the meeting) Act 1960

- Any updates re CCC's Call for Sites, the preparation of a new Canterbury District Local Plan and options for growth and development.

Dates of planned full parish council meetings: 12 September, 14 November 2022, 09 January, 13 March 2023 And Monday 20 March 2023 for the Annual Electors' Meeting. Councillor surgeries for residents - Come along informally between 6.30pm and 7.30pm to the WI hall in Chestfield Road to voice any concerns or give any comments to a councillor. Dates of surgeries for residents: from 6.30pm - 7.30pm - 12 September, 10 October, 14 November 2022 and 12 December 2022; Christmas Carols event as Wednesday 21 December 2022, 09 January 2023; 13 February 2023; 13 March 2023